

ABOUT UTSA

HISTORY, MISSION, AND ORGANIZATION

History

The University of Texas at San Antonio celebrated its 35th anniversary in 2004. It was created by a mandate from the 61st Texas Legislature on June 5, 1969, to be a university of the first class offering bachelor's, master's, and doctoral degrees "as are customarily offered at leading American universities." The first class of 671 graduate students was admitted in June 1973. Upper-division undergraduates were admitted in September 1975; lower-division undergraduates were admitted in June 1976. The first commencement ceremony was in August 1974. The UTSA Alumni Association was formed in 1978, and UTSA has now conferred more than 59,000 degrees to students from South Texas and around the world.

UTSA received full accreditation by the Southern Association of Colleges and Schools in February 1977. UTSA's first endowed professorship was established in 1981 in the life sciences. The first endowed chair was established in 1985 in the College of Business. The UTSA Honors Program was initiated in September 1985 and became the UTSA Honors College in Fall 2002.

UTSA now has 58 undergraduate degree programs, 42 master's degree programs, and 13 doctoral degree programs in eight colleges. UTSA will be introducing several new programs at each level during the next few years.

Ninety-eight percent of tenured and tenure-track faculty hold a doctorate or terminal degree in their fields. Fifty-two of UTSA faculty members have won Fulbright Fellowships to teach and conduct research in foreign countries. UTSA is also in the top 30 percent of public universities in the state in research expenditures.

UTSA is one of the fastest-growing universities in the state. The Fall 2004 enrollment was 26,175. UTSA's growth in Hispanic students places it in the top five of all Hispanic-serving public universities in the continental United States.

In 1986, the Institute of Texan Cultures became a part of The University of Texas at San Antonio. The UTSA Downtown Campus opened in 1997. Space on all three campuses now totals over 2 million square feet. The UTSA 1604 Campus has several building projects under way, including a Biotechnology, Sciences, and Engineering Building, and a student housing project.

Mission

The University of Texas at San Antonio is the premier public institution of higher education in South Texas, with a growing national and international reputation. Renowned as an institution of access and excellence at both the undergraduate and graduate levels, UTSA is committed to research and discovery, teaching and learning, and public service. UTSA embraces the multicultural traditions of South Texas, serves as a center for intellectual and creative resources, and is a catalyst for the economic development of Texas.

Organization

UTSA is a component institution of The University of Texas System. Governance of the University is vested in the nine-member Board of Regents of The University of Texas System, whose members are appointed biennially for six-year, staggered terms by the Governor, with the advice and consent of the Senate. The Board of Regents delegates administrative authority to the Chancellor of The University of Texas System. In turn, the administrative authority of each component institution, such as UTSA, is delegated to the President of that component.

The President at UTSA is assisted by a staff including a Provost and Executive Vice President, a Vice President for Business Affairs, a Vice President for Extended Services, a Vice President for Research and Graduate Studies, a Vice President for Student Affairs, and a Vice President for University Advancement. The President's Office also includes the Office of Legal Affairs and Office of Institutional Diversity.

The Provost and Executive Vice President provides the President with advice and counsel on academic matters; acts as a liaison between the Office of the President and faculty committees concerned with academic affairs; and has direct responsibility for the development, administration, and quality of all academic programs, the administration of the academic budget, information technology, development and implementation of academic policy, and all matters directly affecting faculty. The Vice Provost for the UTSA Downtown Campus has the responsibility for coordinating the development and delivery of the University's academic programs at the UTSA Downtown Campus.

The Vice President for Business Affairs provides the President with advice and counsel on fiscal affairs and has direct responsibility for the business operations of the University, including operation of the Physical Plant, University Police, General Services, Human Resources, and the Business Manager's Office. This officer is also responsible for budget preparation and analysis and contract and grant administration.

The Vice President for Extended Services provides the President with advice and counsel on outreach. The Vice President is responsible for extending the University beyond its campuses and into San Antonio and South Texas through public service, extension, and outreach and community education. This is accomplished through the following: the Institute for Economic Development, the Institute of Texan Cultures, the Prefreshman Engineering Program, Proyecto Access, the Office of Community Outreach, the Office of Extended Education, and the Downtown Campus Special Events Office.

The Vice President for Research and Graduate Studies is responsible for overseeing UTSA's research support services, including review of proposals, grant recruitment, and budgeting. The Vice President also has jurisdiction over admission and recruitment of graduate students, new graduate degree program development, and administration of research institutes at UTSA.

The Vice President for Student Affairs is responsible for overseeing student life; financial aid; admission; registration; athletics; academic support programs; student services, including counseling and health services; and for providing advice to administrators on all aspects of student activities at UTSA.

The Vice President for University Advancement provides the President with advice and counsel for all areas of advancement; acts as a liaison between the Office of the President and University advancement and development committees; has direct responsibilities with respect to the Office of Communications; serves as an executive-level representative of the President in the community; and is responsible for the development of new plans and programs to produce and promote the University identity as a premier public university for the South Texas region. The Vice President is also directly responsible for alumni affairs with the academic colleges and coordination of the three University campuses.

UTSA Downtown Campus

The UTSA Downtown Campus began operation in 1994 with 500 students. Today, the campus houses the College of Public Policy, the College of Architecture, and the Institute for Economic Development and has an enrollment of over 6,000 students. The campus consists of the Frio, Buena Vista, and Durango Boulevard academic buildings; an on-campus parking facility; and several adjacent parking lots.

The Downtown Campus also includes the Monterey Building across the street from the campus and the Urban Loop Studio, only a few blocks away.

Those who live or work in the downtown area – both traditional and nontraditional students – are drawn to the campus not only because of its easy access and location, but also for the variety of undergraduate and graduate programs offered. Programs particular to this campus attract students from all over Texas.

The full UTSA undergraduate core curriculum is offered, as well as courses leading to both bachelor's and master's degrees for several disciplines in business, liberal and fine arts, public policy, education, and the sciences. Many of the undergraduate courses required in transfer agreements with area community colleges and the coursework necessary to complete teaching certification programs are also offered.

The Downtown Campus also provides professional development and career advancement for learners and helps identify solutions for rapidly changing public-sector needs. Through research, the University's faculty, staff, and students foster technology and international growth; provide research and service to support educational transformation in primary and secondary schools; conduct public policy research; foster urban-design creativity; and sponsor cultural enrichment opportunities.

Each of UTSA's colleges offers support for students at the Downtown Campus. Staff is available to assist students with admissions and enrollment, tutoring, supplemental instruction, academic advising, and health and counseling services. The campus is equipped with a state-of-the-art student-computing center, a library, distance-learning facilities, a bookstore, a food court, and a visitor center. A student center, art gallery, recreation facility, and a professional-level theater enhance the academic experience.

Transportation and Shuttle Service

VIA buses provide transportation between the 1604 and the Downtown Campuses. Students, faculty, and staff may ride the bus free of charge with a valid UTSA identification card. At the Downtown Campus, parking is available in the on-campus parking garage and the "Durango Loop" parking lot south of the campus at the corner of Durango Boulevard and Pecos-La Trinidad Street (access road). More parking is available under IH 35, south of Buena Vista/Dolorosa Street. Shuttle service is also available on the 1604 Campus from outlying parking lots and residence halls to the central campus.

Accreditation

The University of Texas at San Antonio is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools, 1866 Southern Lane, Decatur, Georgia 30033; (404) 679-4500, to award baccalaureate, master's, and doctoral degrees. Refer to Appendix H for more information and a complete list of accredited programs.

University Governance

University Assembly

The University Assembly is a governance body that operates to support The University of Texas at San Antonio. It is a broad-based informational organization whose membership is made up of faculty, staff, undergraduate and graduate students, and administrators. The purpose of the Assembly is to propose to the President recommendations concerning subjects such as the conduct of members of the UTSA community now covered by the Campus Code of Conduct, the Statement of Student Rights, or any other issues relevant to the operation of the University as a whole that may affect its member population.

Faculty Senate

The Faculty Senate at The University of Texas at San Antonio is an academic advisory body that makes recommendations concerning academic affairs to the University President and the Provost. The Senate's authority is in accordance with the *Rules and Regulations* of The University of Texas System Board of Regents. Subject to approval by the President and the Provost, the Faculty Senate provides and distributes faculty rules and procedures.

The Faculty Senate also has the authority to propose recommendations concerning issues related to academic policies; requirements for admission, graduation, honors, scholastic performance; and approval for degree candidates.

Graduate Council

The Graduate Council at The University of Texas at San Antonio is an operating unit of the Faculty Senate, with representation developed independently of the Senate. The Council recommends graduate program policies and monitors their implementation across graduate programs and by the various graduate studies committees. Specific functions include developing recommendations concerning content of disciplinary and interdisciplinary programs and graduate curricula for existing graduate degrees and the establishment of new graduate degree programs; recommending and reviewing all graduate courses of instruction at UTSA; reviewing graduate programs and monitoring their quality; and recommending policies and standards for appointment of graduate students to be teaching assistants, teaching associates, research assistants, and recipients of university fellowships.

Members are elected to the Graduate Council by the members of each graduate program committee and by members of the graduate faculty of the programs' graduate program committees. The Dean of the Graduate School and the Dean of Libraries serve as ex officio members. A student representative to the Graduate Council is elected by the members of the graduate faculty in each college.

Staff Council

The University of Texas at San Antonio's Staff Council is an advisory organization that functions to communicate recommendations to the President which are unique to UTSA staff. The Staff Council is comprised of classified and administrative and professional staff. The President and the Board of Regents of The University of Texas System give the Staff Council the responsibility of continually promoting staff involvement in campus governance and building a sense of community. Staff Council is the consultative voice providing staff with advice on university policy and procedures, advising the University on staff nominations to various University Standing Committees, and encouraging staff development.

ADMINISTRATIVE POLICIES AND SERVICES

Rules and Regulations of the Board of Regents

A student at UTSA neither loses the rights nor escapes the responsibilities of citizenship. Compliance is expected with both the penal and civil statutes of the state and federal governments, the Rules and Regulations of the Board of Regents of The University of Texas System, and the policies and procedures of the University.

All students of UTSA are subject to the rules and regulations governing student conduct and discipline as set out in Series 50101, Sec. 2 of the Rules and Regulations of the Board of Regents of The University of Texas System, and the *Handbook of Operating Procedures*.

The Rules and Regulations of the Board of Regents, the *Handbook of Operating Procedures*, and *UTSA Information* have full force and effect as they concern all UTSA students. The Rules and Regulations of the Board of Regents and the *Handbook of Operating Procedures* may be consulted in the UTSA Library and on the Internet.

To the extent provided by applicable law, no person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by The University of Texas System or any of its component institutions on the basis of race, color, sex, religion, national origin, age, disability, citizenship, and veteran status (Rules and Regulations of the Board of Regents, Series 10701, Sec. 1; *UTSA Handbook of Operating Procedures*, Chapter 9, § 9.1; *UTSA Information*, Appendix B, *Student Code of Conduct*). Students can notify the University of any violations of this policy by contacting the Office of Student Life or the Office of Institutional Diversity. If any student feels he or she has been subjected to prohibited discrimination, including sexual harassment, he or she may file a complaint with the Office of Institutional Diversity. Students must file a complaint within thirty (30) days from the date the alleged incident or problem occurred.

Hazing

State law (§ 37.151 through 37.157 and 51.936, Texas Education Code) defines hazing as “any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization.”

Hazing includes but is not limited to:

- any type of physical brutality, such as whipping, beating, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity
- any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student
- any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk or harm or which adversely affects the mental or physical health of the student
- any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this section
- any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code.

Under state law (§ 37.151 through 37.157 and 51.936, Texas Education Code), individuals or organizations engaging in hazing could be subject to fines and charged with a criminal offense.

According to the statute, a person commits a hazing offense:

- by engaging in hazing
- by soliciting, directing, encouraging, aiding, or attempting to aid another in hazing
- by intentionally, knowingly, or recklessly allowing hazing to occur
- by failing to report in writing to the Office for Student Life firsthand knowledge that a specific hazing incident is planned or has occurred.

The fact that a person consented to or acquiesced in a hazing activity is not a defense under the hazing law.

The penalty for failure to report hazing activities is a fine not to exceed \$2,000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury that results; they range from individual fines of \$4,000 and/or up to one year in jail to individual fines of up to \$10,000 and/or a state jail term of not less than 180 days or more than two years. Organizational penalties include fines of not less than \$5,000 or more than \$10,000. If the organizational hazing activity resulted in personal injury, property damage, or other loss, the penalty is a fine of not less than \$5,000 or more than double the amount lost or expenses incurred because of the injury, damage, or loss.

In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event to the Office of Student Life and immunizes that person from participation in any judicial proceeding resulting from that report.

State law does not affect or in any way restrict the right of UTSA to enforce its own rules against hazing, and the University may take disciplinary action for conduct that constitutes hazing regardless of whether public authorities prosecute students under state law. Series 50101, Sec. 2 of the Rules and Regulations of the Board of Regents provides that hazing with or without the consent of the student whether on or off campus is prohibited, and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Initiations or activities by organizations may include no feature that is dangerous, harmful, or degrading to the student, and a violation of this prohibition renders both the organization and participating individuals subject to discipline. (For additional information, see Appendix C, page 152 of this bulletin.)

Disciplinary Actions

A student who has engaged in conduct that violates a rule, regulation, or administrative order of UTSA may have any one or more of the actions listed below imposed (Series 50101, Sec. 6, Rules and Regulations of the Board of Regents). The disciplinary actions assessed in a particular case will be dependent upon the nature of the conduct involved, the circumstances and conditions that existed at the time the student engaged in such conduct, and the results that followed as a natural sequence of such conduct. See Appendix B of this bulletin for further explanation of each of the following actions:

- disciplinary warning
- disciplinary probation
- withholding grades, official transcript, or degree
- bar against readmission or drop from current enrollment and bar against readmission
- restitution
- suspension of rights and privileges
- failing grade
- suspension
- expulsion
- educational programs
- revocation of degree, denial of degree, and/or withdrawal of diploma
- deferral of penalty
- other penalty as deemed appropriate under the circumstances.

Solicitation and Distribution of Materials

No individual, group, association, or corporation may use the grounds, buildings, or facilities owned or controlled by any component institution or by The University of Texas System, except as permitted by the provisions of the Rules and Regulations of the Board of Regents and approved institutional rules and regulations. The term “solicitation” means the sale, lease, rental, or offer for sale, lease, or rental of any property, product, merchandise, publication, or service, whether for immediate or future delivery; an oral statement or the distribution or display of printed material, merchandise, or product that is designed to encourage the purchase, use, or rental of any property, product, merchandise, publication, or service; the receipt of or request for any gift or contribution; or the request to support or oppose or to vote for or against a candidate, issue, or proposition appearing on the ballot at any election held pursuant to state or federal law or local ordinances. Contact the Student Activities Office for UTSA regulations regarding solicitation and distribution of material on UTSA campuses.

Student Right-to-Know and Campus Security Act

In compliance with the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,” codified as 20 USC 1092 (f) as part of the Higher Education Act of 1965, UTSA collects and discloses certain timely and annual information about campus crime and security policies. (See page 158 of this bulletin.)

Pursuant to the federal law, alleged victims of violent crime are entitled to know the results of campus disciplinary proceedings concerning alleged perpetrators.

UTSA publishes an annual Crime Awareness and Campus Security Report that pertains to the prior three years of offenses occurring at UTSA. The report contains certain security policy statements including sexual assault policies which assure basic victims’ rights, the law enforcement authority of UTSA police, and where students should go to report crimes. The report is available to all current and prospective students and employees through the UTSA Web site (www.utsa.edu/utsapd) and in various UTSA publications. A copy of these statistics is also provided to the U.S. Department of Education.

The annual report discloses crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus, and certain noncampus facilities that are broken down geographically into “on campus,” “residential facilities for students on campus,” “noncampus buildings,” and “public property,” such as streets and sidewalks.

The annual report contains UTSA's policy regarding sex-related offenses, including sexual assault prevention programs, educational programs to promote awareness of sex offenders, administrative disciplinary procedures and sanctions for offenders as well as counseling and other student services for victims. Included in the report is a statement advising the campus community where to locate law enforcement agency information concerning registered sex offender information as provided by a state under 42 U.S.C. section 14071 (j).

Orientation

All new freshmen (with 0-29 semester credit hours) are required to participate in an Orientation program. The Orientation programs are coordinated by Orientation and Transition Services. Scheduled two days prior to the beginning of Fall classes, the activities of Roadrunner Days begin the annual welcome back celebration for all students on the 1604 and Downtown campuses. In Fall 2005, the UTSA Fall Convocation will be the opening event. Students who participate in Roadrunner Days indicate it is an important part of learning about college life. All freshmen and freshmen transfer students are required to attend and participate in the first two UTSA Roadrunner Days prior to the beginning of classes. Visit the UTSA Web site at <http://www.utsa.edu> for more information.

Academic Advising

Two centers provide academic advising for new and transfer freshmen (under 30 semester credit hours accepted by UTSA). With the exception of Honors College freshmen, all freshmen who have not decided upon a major or have provisional status are advised through the Tomás Rivera Center for Student Success. All other freshmen who have decided upon a major are advised through the Colleges' Freshman Advising Center. Scholarship athletes are dually advised by the center of their major and the athletic advisor.

Beyond the freshman year (30 earned semester credit hours and more), declared majors are advised through the advising center of the major. Undecided students continue with the Tomás Rivera Center for Student Success until a major is decided. On the UTSA Downtown Campus freshmen through seniors with declared majors should contact the Colleges' Downtown Advising Center.

UTSA Student Graduation Rate

UTSA serves undergraduate and graduate students from a wide range of backgrounds. Some undergraduate students are recent high school graduates; others are completing a degree after pursuing other goals. Some students work full time or part time and extend their education over a longer period of time, and some students enroll in classes for personal or professional enrichment but choose not to pursue a degree.

For the portion of UTSA's students who began their first semester of attendance at UTSA in Fall 1997 as first-time freshmen enrolled full time as degree-seeking students, the graduation rate within a six-year period was 35.4 percent. This percentage includes students who transferred to another four-year college to complete their studies. This percentage is not likely to include students who may have subsequently decided to attend college part time rather than full time, extending their education over a longer time period; nor does it likely include students who later chose to become non-degree-seeking students or who transferred from UTSA to a two-year institution. Additionally, not considered in the calculation of this graduation rate are students who initially enrolled at UTSA as part-time students; who transferred to UTSA to complete their degrees after attending elsewhere; or who attended for reasons other than to obtain a degree.

Student Grievances

UTSA students may need to pursue questions or concerns involving academic or nonacademic aspects of student life. General grievance procedures are set forth below. Students may consult with the Student Ombudsperson in the Office of the Vice President for Student Affairs if additional information is needed concerning the pursuit of any grievance.

A student with a grade grievance should refer to the Grade Grievance Procedure section in Chapter 5, *General Academic Regulations*, in this bulletin.

A student grievance may involve a UTSA employee or other students. A student with a grievance involving a University employee should first seek to resolve the problem with the employee. If the matter cannot be resolved with the employee, the grievance can be forwarded to the employee's supervisor. A student who believes another student has violated the *Student Code of Conduct* may file a complaint with the Office for Student Life.

In conflict situations that do not require a criminal or student conduct response, it is recommended that students pursue resolution of their conflict with the Student Ombudsperson.

Financial Aid – General

The primary purpose of financial aid is to provide resources to students who would otherwise be unable to pursue a postsecondary education. UTSA believes that all students should be able to attend the university that best suits their academic and personal needs. The UTSA Office of Student Financial Aid (OSFA) will meet the direct costs or financial need of all eligible students until funds have been exhausted. All students are awarded on a first-come, first-served basis, subject to the availability of funds, academic performance, and demonstrated financial need.

Financial aid programs available for *undergraduate students* include: Federal PELL Grants, Federal Supplemental Educational Opportunity Grants, Texas Public Education Grants, TEXAS Excellence Grants, Public State Incentive Grants, UTSA Grants, Institutional, Federal, and State Work-Study, Federal Family Education Loans, Federal Perkins Loans, Alternative Loans, and various scholarships.

Financial aid programs available for *graduate students* include: Federal and State Work-Study, Texas Public Education Grants, Federal Perkins Loans, Federal Family Education Loans, Alternative Loans, and various scholarships.

For more information regarding any of these programs, contact the Office of Student Financial Aid.

Financial Aid Eligibility

A yearly determination of eligibility and financial need is required for most forms of financial aid. To be considered for financial aid, a student must:

1. be officially admitted to UTSA as a degree-seeking student
2. file a Free Application for Federal Student Aid (FAFSA)
3. meet deadlines set by the Office of Student Financial Aid and the Scholarship Office
4. not be in default on any Title IV, HEA loan made for attendance at any institution
5. not owe a refund on any Title IV, HEA grant received for attendance at any institution
6. make Satisfactory Academic Progress (see policy on page 25).

Further,

1. Students who are not U.S. citizens must provide proof of eligibility.
2. Students selected for "verification" by UTSA will be asked for additional documentation. This information must be provided to receive and remain eligible for aid.
3. To receive state and federal financial aid, male students 18 years of age and older must be registered with the Selective Service or must supply a statement of exemption.

Toward Excellence, Access, & Success Grant Program (TEXAS Excellence Grant)

The TEXAS Excellence Grant Program was implemented at UTSA during the 1999–2000 academic year. The purpose of the program is to provide grants to academically prepared eligible undergraduate students to attend public and private nonprofit institutions of higher education in Texas. The priority in making awards is to provide continued funding to recipients already enrolled in the program who are in college and making progress towards their degrees. Because funding for awards to new students is limited, many students who meet the eligibility requirements will not be able to receive awards in the 2005–2006 academic year.

In order to apply and be eligible for the TEXAS Excellence Grant Program a student must:

- be a Texas resident
- have graduated from a public or accredited private high school in Texas no earlier than Fall 1998
- have completed the recommended or advanced high school curriculum or its equivalent
- have documented financial need
- submit a completed FAFSA
- be enrolled at least three-fourths time in an undergraduate degree or certification program
- have not been convicted of a felony or a crime involving a controlled substance.

In order to renew or continue receiving the TEXAS Excellence Grant a student must:

- meet UTSA's satisfactory academic progress standards at the end of the first year
- second and subsequent year students must complete 24 semester credit hours during the previous award year and have a cumulative 2.5 grade point average.

Financial Aid – Satisfactory Academic Progress

The Higher Education Amendment Act of 1965, as amended, mandates institutions of higher education to establish a minimum standard of "Satisfactory Academic Progress" (SAP) for students receiving financial aid. UTSA makes its standard applicable to all federal, state, and institutional financial assistance programs for the purpose of maintaining a consistent policy for all students receiving financial aid.

To make Satisfactory Academic Progress (SAP), students must meet all of the following standards:

1. Academic Standards

Students must maintain a cumulative grade point average minimum requirement at the end of each academic year for all credit hours attempted at UTSA: undergraduate freshmen (with fewer than 30 hours) must have a 1.8 cumulative grade point average at the end of the first academic year; undergraduate students with 30 hours or more must have a 2.0 cumulative grade point average; and graduate students must have a 3.0 cumulative grade point average. If the cumulative grade point average drops below the minimum requirement, the student will no longer be eligible for financial aid.

2. Maximum Time Frames

The number of semester credit hours a student **attempts** may not exceed 150 percent of the number of semester credit hours required for graduation in his or her program of study, as published in the University catalog. For example, if the published number of semester credit hours required for graduation is 120, a student may not attempt more than 180 semester credit hours ($120 \times 1.5 = 180$) and continue to receive financial aid. All periods of enrollment must be considered, even those for which the student did not receive financial aid as well as hours transferred from another school. If the number of attempted hours reaches 150 percent of the hours required for graduation, the student will no longer be eligible for financial aid.

Attempted hours include all registered hours per semester whether or not the student earns a grade or receives credit. The following are considered hours attempted, but not completed:

- a. "F" grades for undergraduate students
- b. "D" or "F" grades for graduate students
- c. "W" or withdrawal from courses.

Completed hours include all semester hours for which the student earns a grade:

- a. "A" through "D" grades for undergraduate students
- b. "A" through "C" grades for graduate students
- c. all transfer hours accepted for credit.

3. Enrollment Status

A student must successfully complete a minimum of 67 percent of all attempted coursework. The student will be reviewed at the end of each spring semester. If the number of completed hours drops below 67 percent of attempted hours, the student will no longer be eligible for financial aid.

Examples:

- a. If a student attempts (registers for) 30 semester credit hours in an academic year, he or she must complete a minimum of 21 semester credit hours ($67\% \times 30 = 20.10$) in order to make SAP for the year.
- b. If a student attempts 36 semester credit hours, he or she must complete a minimum of 25 semester credit hours ($67\% \times 36 = 24.12$) in order to make SAP for the year.
Note: All partial credit hours will be rounded up to the nearest hour.
- c. If at the end of the second year a student has attempted 60 semester credit hours, he or she must have completed a minimum of 41 semester credit hours ($67\% \times 60 = 40.20$) in order to make SAP for the year.

Review Policy

At the end of each academic year (Spring Semester) the Office of Student Financial Aid will review the progress of each financial aid recipient for SAP. Students will be reviewed to ensure that they are meeting the following criteria:

1. cumulative grade point average of 1.8 (undergraduate freshmen) or cumulative grade point average of 2.0 or higher (undergraduate sophomore through senior) or cumulative grade point average of 3.0 or higher (graduate students)
2. successful completion of at least 67 percent of all attempted coursework for all periods of enrollment (cumulative), even those for which the student did not receive financial aid
3. total attempted hours does not exceed 150 percent of the published length of the program of study.

Financial Aid Termination

In the event the student does not meet the requirements for SAP, he or she will be placed on Financial Aid Termination. This means that the student will not be eligible for any type of federal, state, or institutional aid until he or she returns to satisfactory academic progress.

Conditions for Reinstatement

Students whose eligibility for financial aid has been terminated may appeal the decision, in writing, to the Office of Student Financial Aid (OSFA) if they believe that they had extenuating circumstances that led to their unsatisfactory progress. The OSFA will notify the student in writing of the decision.

To appeal for the reinstatement of financial aid eligibility, students must complete and submit a Termination Review Form. A completed form must include:

1. A letter from the student documenting the extenuating circumstances (e.g., personal illness or medical problems, death in the family, etc.). This letter should provide a detailed explanation of the situation.
2. If the student has exceeded the maximum time frame and is appealing based on a change of major, he or she should state the reason for the change and indicate the number of hours remaining to be taken in the new major. The student must also provide a statement from his or her academic advisor indicating the number of credit hours from the previous major that will apply to the new major.
3. The student's name, social security number and/or UTSA ID number, and email address.

Students who have been placed on Financial Aid Termination because they do not meet the grade point average or enrollment status requirements may do the following if they decide not to appeal, or if their appeal is not approved: (1) they may attend UTSA during a semester or summer term without financial aid, or (2) apply for alternative loans to cover the balance. When they meet the SAP requirements again, their eligibility for aid will be reviewed for reinstatement.

Scholarship Office

The Scholarship Office coordinates, disseminates, and administers a wide range of institutional and external scholarships to assist students in financing their education. A variety of scholarships known as general scholarships are offered through the Scholarship Office and require completion of a general application. The deadline to apply for general scholarships is February 15 each year. Department scholarships require separate applications and, in some cases, have varying deadlines. Students can also access scholarship information, resources, and other pertinent information on the Scholarship Office Web site at www.utsa.edu/scholarships.

Competitive Scholarships

Out-of-state and international students selected for scholarships and fellowships through a competitive process in accordance with State of Texas requirements and awarded \$1,000 or more may be entitled to a waiver of in-state tuition. For a scholarship or fellowship to be approved as competitive, guidelines found in Chapter 5.15 of the *Handbook of Operating Procedures* (HOP) must be followed.

Acceptable factors that can be used in the establishment of institutional or private donor scholarships are:

- major
- classification
- financial need
- residency
- cumulative grade point average
- high school rank
- SAT and/or ACT score
- participation in extracurricular activities and community service
- leadership positions
- first-generation college student status
- work or volunteer experiences.

Veterans Assistance

Educational benefits are available to veterans, dependents of veterans, and personnel actively serving in the United States Armed Forces. The UTSA Office of Veterans Certification provides the required forms and information regarding educational benefits available to eligible veterans and their dependents. The office is located at the 1604 Campus, HSS 3.01.24, (210) 458-4540.

Students receiving veterans assistance are responsible for understanding and meeting the academic standards of progress required of all Veterans Administration (VA) recipients. These standards are set by VA regulations and are monitored by the Texas Workforce Commission.

UTSACard

The UTSACard is a photo identification and all-campus debit card. With a prepaid debit account, it can be used at various locations campuswide. All UTSA students are required to obtain a current UTSACard with their student identification (BANNER) number. It is mandatory that the UTSACard is carried at all times while on university property. This card is required to access various UTSA facilities, including student computer laboratories, the Recreation Center, and Health Services. In order to have a UTSACard processed, present a driver's license or military ID card. A \$3 nonrefundable ID card fee is assessed each semester at the time of registration at UTSA. A \$10 fee is charged for replacing an ID card. The card is

valid as long as the student remains enrolled at UTSA. Students must apply for a card in person at the *UTSACard* Office on the first floor of the John Peace Library Building (JPL 1.01.18) at the 1604 Campus, (210) 458-4639, or at the Frio Street Building (FS 1.506) at the Downtown Campus, (210) 458-2965. For more information, visit the Web site at www.utsa.edu/utsacard.

Student Identification Number

UTSA assigns a student identification number to all students. While a student's Social Security number is requested at the time of admission, under the provisions of the Federal Privacy Act of 1974, a student is not required to provide the Social Security number. Although providing the Social Security number is voluntary at the time of admission, some students who do not provide it initially may be required to do so later in order to meet federal and state financial aid and other fiscal requirements.

Official Communications

The official means of student communication from The University of Texas at San Antonio regarding administrative issues is the UTSA Lonestar email address. Important information, such as financial aid award notification, registration information, payment deadlines, and how to access bills and grades, is sent to the Lonestar email address. The email address, email user name, and initial password are on the *ASAP* Welcome page after the student has accessed *ASAP*. If students wish to use an email address other than the Lonestar email address, instructions to forward messages are available in the Lonestar system.

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, is the federal law that provides for the review and disclosure of student educational records. The University has adopted the following policy and procedures. Individuals are informed of their rights under these laws through the policy stated in this section.

The University will not permit access to or the release of personally identifiable information contained in student educational records to any party without the written consent of the student, except as authorized by FERPA. FERPA's authorizations for release without consent include:

1. appropriate school officials who have legitimate educational interests
2. officials of other schools in which the student seeks or intends to enroll, upon request of these officials and upon the condition that the student or student's parent is notified and receives a copy of the record if desired
3. federal officials or state educational authorities
4. in connection with a student's application for or receipt of financial aid
5. state and local officials or authorities to whom such information is allowed to be reported or disclosed pursuant to state statute
6. organizations conducting educational studies, provided that these organizations do not release personally identifiable data and destroy such data when it is no longer needed for the purpose it was obtained
7. accrediting organizations in order to carry out their accrediting functions
8. the parents of a dependent student as defined in § 152 of Title 26 of the Internal Revenue Code of 1954
9. in an emergency situation if the information is necessary to protect the health or safety of the students or other persons
10. in compliance with a judicial order or subpoena, or Federal grand jury subpoena provided a reasonable effort is made to notify the student in advance, unless such subpoena specifically directs the institution not to disclose the existence of a subpoena
11. an alleged victim of a crime of violence or a nonforcible sex offense; the final results of the alleged perpetrator's disciplinary proceeding with respect to such crimes may be released.

In item 1 above, "school official" means a person either: (1) employed by the University in an administrative, supervisory, academic, research, or support staff position, (2) serving on a University governing body, (3) under contract to the University to perform a special task or service, or (4) who is a student serving in an official capacity for the University. "Legitimate educational interest" means any authorized interest or activity undertaken in the name of the University for which access to a student educational record is necessary or appropriate to the proper performance of the undertaking within the course and scope of the person's employment and authority in order to further the educational or business purposes of the student or the University.

For records maintained by the Office of the Registrar, a record of requests for disclosure and such disclosure of personally identifiable information from student educational records is maintained by the Office of the Registrar for each student and is made available for inspection pursuant to this policy. If the University discovers that a third party who received student records from UTSA released or failed to destroy such records or information from such records in violation of FERPA, UTSA may not allow that third party access to personally identifiable information from educational records for at least five years. Records subject to disclosure are purged according to regular schedules when no longer subject to audit or presently under request for access.

Directory Information

Directory information means information contained in an educational record of a student which would not generally be considered harmful or an invasion of privacy if disclosed.

At its discretion, the University may release directory information that includes the following:

- name, address, and telephone number
- email address
- date and place of birth
- major field of study
- enrollment status
- dates of attendance
- most recent previous educational institution attended
- classification
- degrees, certificates, and awards (including scholarships) received
- date of graduation
- participation in officially recognized activities and sports
- physical factors (height and weight) of athletes
- photographs

Students may have all directory information withheld by notifying the Office of the Registrar in writing by census date of each semester as defined in the online registration instructions. The request for confidentiality will remain in effect until the student makes written authorization releasing the information. The request for confidentiality applies to insurance companies, potential employers, and other interested parties. Students are advised to consider carefully the impact of having directory information withheld.

Access to File

Upon written request, the University will provide a student with access to his or her educational records. Educational records covered by FERPA are made available within 45 days of the request. Students wishing to review their educational records must submit written requests including the item(s) of interest to the appropriate office listed below:

Academic Records

Assistant Vice President and University Registrar, Office of the Registrar
College, department/division, advising, and faculty offices

Student Services Records

Director, Counseling Services
Director, Office of Student Activities
Assistant Vice President for Student Life, Office of Student Life

Financial Records

Vice President for Business Affairs, Office of Business Affairs
Assistant Vice President for Financial Aid, Office of Student Financial Aid

Educational records do not include the following:

- records of instructional, administrative, supervisory, and educational personnel ancillary to those persons kept in the sole possession of the maker of the record and not accessible or revealed to any other person except a temporary substitute for the maker of the record
- records of a law enforcement unit of the educational institution
- employee records
- records of a student who is 18 years of age or older or is attending an institution of postsecondary education, which are made by a physician, psychiatrist, psychologist, or other recognized professional
- records that only contain information about an individual after the individual is no longer a student at the institution
- records of applicants for admission who are denied acceptance or choose not to attend.

Limitations on Right to Inspect:

1. If any material or document in the educational record of a student includes information on more than one student, the parent or eligible student shall have the right to inspect and review only such part of such material or document as it relates to such student.
2. The University does not have to permit a student to inspect and review educational records:
 - a. that are financial records of the parents of the student
 - b. that are confidential letters and statements of recommendation which were placed in the educational records prior to January 1, 1975
 - c. if the student has signed a waiver of the student's right of access.

Challenge to Record

Parents or students may challenge the accuracy of the educational records. Students who believe their educational records contain inaccurate or misleading information, or information that is otherwise in violation of their privacy rights may discuss their problems informally with the office responsible for maintaining the records. If agreement is reached with respect to the student's request, the appropriate records will be amended; if not, the student is notified within a reasonable period of time that the records will not be amended and is informed by the Assistant Vice President for Student Life of his or her right to a formal hearing. The purpose of the hearing is to challenge the content of the student's educational records on the grounds that the information contained in the educational records is inaccurate, misleading, or in violation of the privacy rights of the student.

Student requests for a formal hearing must be made in writing to the Assistant Vice President for Student Life, who, within a reasonable period of time after receiving such requests, will inform students of the date, place, and time of the hearing. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearings by one or more persons of their choice, including attorneys, at the student's expense. The hearing officer who adjudicates such challenges is appointed by the Vice President for Student Affairs in nonacademic matters and by the Provost and Executive Vice President in academic matters. Decisions of the hearing officer are final, are based solely on the evidence presented at the hearing, and include a written summary of the evidence and the reasons for the decision. The decision should be delivered to all parties concerned.

Educational records are corrected or amended in accordance with the decision of the hearing officer if the decision is in favor of the student. If the student finds the decision unsatisfactory, he or she may include with the educational records statements commenting on the information in the educational records, statements specifying reasons for disagreement with the decision of the hearing officer, or both. The statements are placed in the educational records, maintained as part of the student's records, and released whenever the records in question are disclosed.

Students who believe that the adjudications of their challenges are unfair or are not in keeping with the provisions of FERPA may request assistance in writing from the President of the University.

Copies

Students may have copies of their educational records and this policy. Copies will be made within 45 days at the student's

expense at rates authorized in the Texas Public Information Act. Official transcripts are not released for students who have a delinquent financial obligation or financial “hold” at the University.

Complaints

Complaints regarding alleged failures to comply with the provisions of FERPA may be submitted in writing to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue S.W., Washington, DC 20202-4605.

Students with Disabilities

UTSA does not discriminate on the basis of disability. Special assistance is provided to students with disabilities through Disability Services.

Lost and Found

Lost and found articles may be claimed at the UTSA Police Department Telecommunications Center located in the Multidisciplinary Science Building, 1.02.C1; at the Downtown Campus Police Office located at Buena Vista Building 1.303; and, at the Institute of Texan Cultures (ITC) basement security desk. These offices are open 24 hours every day at the 1604 and Downtown Campuses and during public hours at the ITC. Individuals with a valid driver’s license or a UTSA*Card* may claim found articles at these locations. Unclaimed found articles remain in Lost and Found for a period of 60 days. Articles are then transferred to the Business Manager for disposition.

CAMPUS RESOURCES

Academic Common Market

The Academic Common Market is an interstate agreement for sharing academic programs through an exchange of students across state lines. Fifteen southern states take part in the Academic Common Market. Texas and Florida participate at the graduate level only. (Undergraduate and graduate students interested in participating in exchange programs with other universities, either in the United States or abroad, should contact the Office of International Programs.) Selected out-of-state programs that are not offered in a student’s home state can be accessed through the Academic Common Market at in-state tuition rates.

For information on the graduate programs at The University of Texas at San Antonio available through the Academic Common Market and states that have access to those programs, contact the Graduate School or the Academic Common Market coordinator in the home state.

Further information on the Academic Common Market may be obtained from the Texas State Coordinator for the Academic Common Market, Texas Higher Education Coordinating Board, P. O. Box 12788, Austin, Texas 78711, (512) 427-6525, email: linda.mcdonough@theccb.state.tx.us.

UTSA Art Gallery

The UTSA Art Gallery enhances the teaching, research, and outreach missions of the Department of Art and Art History and the College of Liberal and Fine Arts. Exhibitions and presentations in the gallery provide a forum for the consideration and interpretation of art works and for the cultural enrichment of the University and San Antonio communities.

The UTSA Art Gallery is concerned with the education of students pursuing a career in art. Programs reflect the academic curriculum, provide avenues for research, and present opportunities for the interpretation, design, preparation, and installation of exhibits.

In addition to sponsoring a variety of art exhibitions of regional and national interest, the UTSA Art Gallery also presents a biennial exhibition of works by art faculty and occasionally serves as a setting for special presentations, including poetry readings, award ceremonies, and lectures.

UTSA Bookstore

The UTSA Bookstore is located on the first floor of the University Center at the 1604 Campus. The bookstore maintains a complete inventory of required and recommended books for courses, as well as general school supplies, writing instruments, art materials, soft goods, decals, greeting cards, graduation rings, and a variety of gift items.

The UTSA Downtown Campus Bookstore is located on the first floor of the Buena Vista Street Building.

For more information, visit the Web site at www.utsa.edu/utsacard.

UTSA Satellite Space

The UTSA Satellite Space, located in the Blue Star Arts Complex in downtown San Antonio, presents exhibitions, installations, performances, and critical forums that call attention to the quality and scope of the scholarly and creative activity of the art programs at UTSA. In addition to showing the highest quality work from UTSA graduate students and exceptional undergraduates, the Satellite Space sponsors exhibitions by nationally recognized professional artists. Gallery programming and daily operations are the responsibility of faculty and graduate students in the Department of Art and Art History. Located at 115 Blue Star, the gallery is open from 12:00 p.m. to 6:00 p.m., Friday through Sunday, during exhibitions.

Campus Dining

Dining facilities are available in the Biotechnology, Sciences, and Engineering Building, the Business Building, the John Peace Library Building, and the University Center, at the 1604 Campus; the Frio Street Building houses dining facilities at the Downtown Campus. Menu selections vary by location and venues and may include a deli sandwich bar, a self-serve salad bar, entrees and vegetables, burgers, pizza, pasta, grilled sandwiches, desserts, and beverages. UTSA's Roadrunner Café, which provides dining for residents of campus housing and other students on UTSA's meal plan, is also open to the public for a fixed price.

For more information, visit the Web site at www.utsa.edu/utsacard.

Career Services

1604 Campus – Located in the University Center (UC 2.02.04)

Downtown Campus – Located in the Buena Vista Building (BV 1.304)

Web site – <http://www.jobbank.utsa.edu>

Career Services provides comprehensive career planning, job search, and employment-related services to students and alumni.

Career planning services assist individuals in exploring career options compatible with their personal goals, interests, and abilities. All freshmen are highly encouraged to make use of this service sometime during their first year. Career-related assessment, counseling, and current job market information are available to students needing assistance in selecting a major, clarifying career goals, and confirming their current choice of major.

Employment-related services are designed to assist students in conducting a successful job search. Whether students are seeking part-time jobs to supplement their income, paid cooperative or internship experiences, or full-time jobs upon graduation, Career Services provides information on current openings through a variety of resources including an online job bank.

As students progress in their college coursework, they are encouraged to consider paid internships and cooperative education. These are jobs that enable students to gain hands-on experience in their chosen field prior to graduation. Information about available internship/cooperative positions, job search workshops, résumé development, and career counseling is provided to students seeking these types of career-building opportunities. Students may also participate in on-campus interviews.

For seniors and Master's level students nearing graduation, finding a full-time, entry-level career position is of paramount importance. Since many companies recruit during the Fall Semester for December, May, and summer graduates, students

should contact the Career Services office two semesters before their planned graduation date to begin their search. Services include career counseling, access to on-campus interviews, résumé development, résumé-faxing services, and various job search workshops.

Job and Career Fairs are held during the year, bringing a large group of employers to campus. At these events, students are able to find out about available jobs, apply for positions, and learn more about employers themselves. All students are encouraged to attend.

Many of the office's services can be accessed via the Web at <http://www.jobbank.utsa.edu>. Visit this site for more information.

Child Development Center

UTSA's Child Development Center, located off UTSA Boulevard on the southwest side of the 1604 Campus, serves the early childhood educational needs of infants, toddlers, and preschoolers whose parents are UTSA students, staff, or faculty. The Center can house 94 children, with spaces for classrooms, gross motor skills rooms, and outdoor play areas. The Center is licensed by the Texas Department of Protective and Regulatory Services. More information on the Center can be obtained by calling the Center at (210) 458-6364 or visiting www.utsa.edu/students/cdc.

Cooperative Consortium

A cooperative arrangement between The University of Texas System and The Texas A&M University System allows a graduate student at one institution to use unique facilities or access courses at the other institution with a minimum of paperwork. The graduate student registers and pays fees at the home institution and may retain any fellowship or financial assistance awarded by it. Space must be readily available, and the instructor or laboratory director of the proposed work must consent to the arrangement. Approval must be given by the graduate dean of each institution.

Copier Services

The University Copier Services office provides walk-up assistance and photocopier service throughout both campuses. The *UTSA Card* is accepted at all copiers on the campuses. Copier Services can be reached at (210) 458-4003.

For more information, visit the Web site at www.utsa.edu/utsacard.

Duplicating Services

Copy Express Plus provides a variety of duplicating services and can handle all complex print jobs, as well as media reprographic services. The office is located on the first floor of the University Center and can be reached at (210) 458-4731.

For more information, visit the Web site at www.utsa.edu/utsacard.

Disability Services

Disability Services (DS) coordinates support services and equipment to ensure equal access to all University programs and activities for students with disabilities. Some of the services and equipment available include registration assistance, note taking, test accommodation, TDD, motorized scooters, adaptive computers, CCTVs, and a Braille printer.

Eligible students should contact DS before the beginning of the semester to discuss their needs and make appropriate arrangements. A disability verification letter and an interview with the director begin the process for obtaining services.

Office of ESL (English as a Second Language) Services

The Office of ESL Services provides support services and ESL classes for all students who speak English as a second language. During orientation for incoming students, ESL Services conducts the English Language Assessment Procedure (ELAP) for international students with Test of English as a Foreign Language (TOEFL) scores between 500 and 600. Those

students requiring further English support are placed in English for International Students (EIS) classes. ESL Services operates a non-credit Intensive English Program for conditionally admitted UTSA students, U.S. residents, and other international students who want to study English in a rigorous academic setting. In addition, the office also provides the UTSA and San Antonio community with accurate information regarding the needs of ESL learners.

Enrollment Services Center

The mission of the Enrollment Services Center at The University of Texas at San Antonio is to serve students and the community in an efficient, service-friendly atmosphere. The Center provides information and guidance regarding admission, registration, financial aid, scholarships, fiscal services, and various student service-related offices. The Enrollment Services Center works closely with other UTSA offices to ensure that current information is provided to students to alleviate the need to visit numerous offices to obtain information. Service is provided at the 1604 and Downtown Campuses as well as through the Enrollment Services Call Center.

Some of the services include:

- providing efficient and courteous service to students
- assisting students with financial aid, admission, credit card telephone payments for tuition and fees, registration, billing, and miscellaneous student services information
- disbursing, accepting, and documenting admissions and registration paperwork
- providing information on how to apply for financial aid
- answering questions regarding financial aid status, missing documents, special circumstances, and appeals for financial aid Satisfactory Academic Progress
- disbursing, accepting, and documenting financial aid paperwork
- assisting students with University applications, class schedules, changes of address, requests to audit classes, registration in independent study classes, and information about academic policies and procedures
- processing withdrawals from the University
- providing Emergency Loan information and processing Emergency Loans
- printing and distributing official UTSA transcripts and accepting official transcripts from other institutions
- providing problem solving assistance to students and making referrals to the appropriate University offices, if necessary
- answering questions related to most student service areas at the University.

Students may call (210) 458-8000 or 1-800-669-0919 to speak to a representative for questions and assistance regarding enrollment at the University.

Office of Extended Education

The Office of Extended Education serves the region's adult, professional, and continuing education needs through a range of targeted programs that match the University's unique resources with the lifelong learning needs of the region. Operating out of the UTSA Downtown Campus, the Office of Extended Education works collaboratively with academic and nonacademic units of the University in order to develop and present seminars, online courses, conferences, and programs for the general public, professionals, governmental agencies, and businesses. The UTSA Extended Education Web page provides information on training available to UTSA and to the local community. The Office of Extended Education also provides specialized training to organizations needing customized training programs for their employees.

Extended Studies Program

The Extended Studies Program (ESP) at UTSA is intended for individuals seeking personal and professional development, or for individuals seeking a certificate in a particular discipline sponsored by a UTSA academic department. There is no formal admission to UTSA. No degree may be earned through this program. The Program allows non-UTSA students the opportunity to enroll in selected regular undergraduate curriculum courses on a space-available basis. The decision for admission into a particular course belongs to the course instructor.

ESP students pay UTSA regular resident or non-resident tuition. Additional ESP fees include the Extended Studies Registration Charge, parking, "Friends of the Library" card, a records processing charge, and other applicable course-related fees. All UTSA policies and regulations regarding courses will apply to ESP students.

For more information on the Extended Studies Program contact the Office of Extended Education at (210) 458-2411.

Information Technology (Computing Resources)

University Network

The UTSA university network is a high-speed (Gigabit Ethernet) network that connects UTSA facilities, provides links to wide-area networks, and provides services such as electronic mail, file transfer, and remote log-in capabilities. Switched 100 Mb/s Ethernet connects most campus classrooms, laboratories, and offices, from the backbone to the desktop. A Gigabit Ethernet connection links the backbone to the Internet and Internet2, allowing students, faculty, and staff to access electronic data quickly from any computer on the network. AirRowdy, UTSA's wireless network, is being established throughout all UTSA locations. The installation will be completed in Fall 2005. Technology Support Services (TSS) also provides email for faculty, staff, and students, as well as central services for applications and storage. The UTSA Help Desk provides desktop support for faculty and staff.

Student Computing

Three large, general-purpose, student computer laboratories provide over 550 workstations with full Internet access. Two laboratories on the 1604 Campus and one at the Downtown Campus offer the same desktop "look and feel" throughout with similar capabilities. Students are able to print their academic projects on black and white or color laser printers using PrintSmart technologies. This technology allows registered students to print up to 200 free pages before print charges occur. Faculty members may store data files in UTSA network folders in order to allow shared student access. All laboratories include areas of adaptive technology for students with unique physical requirements.

To meet new information security guidelines, all student laboratory users must log-in to a workstation with a unique user identification number and password. This login will also authenticate student users of UTSA's wireless network.

The laboratories are staffed with full-time, help desk professionals along with part-time and student assistants, who work to enable student customers to acquire the skills and knowledge necessary to complete academic assignments.

Student Computing Services also provides software training classes for faculty and staff, in conjunction with the Office of Human Resources Training and Development Program. Students are offered noncredit "short-course" seminars on a recurring basis in order to improve their basic computer literacy skills.

Administrative Computing

Technical support for administrative processing and official record keeping is provided by the Administrative Computing Department. The department provides daily, ongoing support for Admissions, Registration, Financial Aid, Fiscal Services, Advising, Degree Audit, Police, Athletics, Institutional Research, and Human Resources. In addition, Administrative Computing provides support to all other departments that may require assistance with administrative processing and reporting.

Students can access their own records by using UTSA's Automated Student Access Program (ASAP). Information in the administrative systems is accessible by personal identification number and password. The implementation of this state-of-the-art, Web-based student information system allows students to register for classes and pay their fees from any computer with an Internet connection.

Center for Distance Learning and Academic Technology

The Center for Distance Learning and Academic Technology supports faculty, students, and staff in the use of distance learning and educational technologies.

UTSA has a robust interactive video network capable of connecting university classes and programs around the city, state, and world. The Center schedules academic courses that utilize Distance Learning facilities, maintains the video network, manages classroom facilities, and assists faculty in the creative use of computer and Web-based technologies, including WebCT and streaming video applications.

The Center is committed to:

- integrating state-of-the-art advancements in distance learning and instructional technology
- serving the needs of the University community through video conferencing and distance-learning outreach programs
- managing and developing the use of distance learning and academic technology to complement the academic programs of the University.

The Center distributes classroom presentation equipment including sound systems, VCRs, high-performance computers, and video projectors. The media resource area schedules and delivers equipment for use in the classroom via a reservation system. Video production facilities are used to create video clips for student and faculty projects. The Center schedules and records satellite feeds and cable programs on request.

The Center hosts workshops for faculty and staff on the use of computer technology. In addition, on-call assistance is provided to faculty who use technology in the classroom. The Center assists faculty members who use technology to conduct research and helps students become active participants in the learning process.

WebCT Associates in each College provide individual assistance to UTSA faculty by developing WebCT courses and other multimedia materials. The laboratories provide access to special software and peripheral devices including three-dimensional graphics, multimedia authoring, Web page software, slide and hardcopy scanners, audio and video capture boards, digital cameras, color printers, and CD burners.

Laptop Program

As part of UTSA's Learning and Technology Initiative, students, faculty and staff, are able to purchase laptop computers at special rates. Details are available at www.utsa.edu/infotech/laptop/. The laptops are fully configured, commercial grade computers with Centrino wireless capability and will include an extended warranty, damage insurance and theft protection as well as an extra battery and carrying case. Installed software will include Windows XP Pro, Microsoft Office Suite 2003 and McAfee Antivirus protection. Additional accessories will also be available.

Under the Learning and Technology Initiative, faculty will work to integrate the laptop computers and other technology into courses, including both classroom and non-classroom activities.

Telephone Services

Three university-owned telephone systems support the tri-campus community. The systems are networked to enable four-digit dialing between all locations and to allow shared features including voice mail. More than 2,000 faculty and staff extensions are equipped with AUDIX voice mail. The University uses the State of Texas communications network (TEX-AN) for routing long-distance telephone calls. Telephone systems in the Chaparral Village, Chisholm Residence Hall, and the University Oaks Apartments are configured with Enhanced 911 Services.

The campus switchboard is staffed between the hours of 8 a.m. and 5 p.m., Monday through Friday. The switchboard operator provides general campus information and transfers calls to campus offices. The campus switchboard can be reached by dialing (210) 458-4011 from off campus or 0 from on-campus extensions.

University communication technicians install voice and data cables, perform new telephone installations, and relocate existing telephone extensions. The department maintains information on all cable installations.

UTSA offers a hotline number, (210) 458-SNOW, for information regarding campus closures and class cancellations in the event of inclement weather. UTSA's Office of Communications updates the hotline information.

Information Security Services

The focus of Information Security Services is the protection of the University's networks, computers, electronic data, and records. It is charged more specifically with maintaining access controls for the major information systems used by students, faculty, and staff; instituting policies and procedures for ensuring continuing integrity of the electronic information systems on campus; conducting awareness programs and other security training; and responding to security incidents.

There are information security representatives in many departments, and their activities are coordinated by the Information Security Group. System alerts and training are provided to system administrators of other facilities on campus. The staff of the Information Security Group is available for consultation regarding data protection, information security, and other security services, as needed.

Office of International Programs

International cross-cultural awareness and understanding on the part of all UTSA students and scholars is crucial to the attainment of effective leadership, competitiveness, prosperity, and success in a global world. Recruiting international students and scholars to attend and teach at UTSA and offering UTSA students and scholars opportunities to study abroad at other universities greatly promotes international awareness, understanding, and the exchange of world knowledge.

The core mission of the Office of International Programs (OIP) is to enhance this cross-cultural understanding among UTSA students by:

- welcoming and supporting international students and scholars attending UTSA from other countries while assisting them in meeting the visa requirements set forth by the United States Citizenship and Immigration Service (USCIS);
- encouraging UTSA students to seek out and participate in educational opportunities abroad;
- strengthening scholarly UTSA exchange programs with universities in other countries;
- mobilizing UTSA resources toward the support of international students, scholars, and education;
- influencing university policy toward embracing and institutionalizing the internationalization of UTSA curriculum, faculty, and student body.

Study Abroad

The aim of UTSA's Study Abroad program is to help students reach their goal of studying abroad by providing assistance, support, and resources on program options. Being able to participate in an international learning experience offers life-changing opportunities, such as living with a host family and learning a new language in Spain, participating in an engineering research project in Germany, or serving as an intern in a clinic in Mexico. Participation in Study Abroad programs allows students to build skills, cultural awareness, and self-confidence.

These programs provide an opportunity for students to study at another university while acquiring credit toward a degree at UTSA. Study Abroad program staff is available to help students find the right program to match individual academic and personal interests. Study Abroad programs can help meet major or minor requirements, fulfill general education requirements, or achieve proficiency in a second language. Students may also be able to participate in an internship or conduct research for a final thesis while abroad.

International Exchanges

UTSA maintains bilateral exchange and consortia agreements with a number of international institutions, including Australia, Canada, England, Germany, Hong Kong, and Japan. Under these programs, participants pay tuition to UTSA and all other costs to the partner university, avoiding international student tuition fees at the host institution.

International Student and Scholar Services

Support and assistance are provided to all international students and scholars before and after their arrival at UTSA. The Office of International Programs conducts orientation programs to help newcomers understand federal regulations governing their stay, and learn about services available at other UTSA offices. OIP advisors assist students with maintaining proper status with U.S. Citizenship and Immigration Services and with SEVIS, the Student and Exchange Visitor Information System

of the federal government. Information, forms, and advice are provided on immigration matters to both students and to nonimmigrant faculty and researchers who have been offered employment at UTSA.

Border County Program

The Border County Program, coordinated by the Office of International Programs, enables students from Mexico who have limited financial resources to enroll at state institutions at resident tuition rates. A Border County student must: be a citizen or permanent resident of Mexico; meet the admission requirements of UTSA; enroll on a full-time basis; demonstrate financial need; and re-enroll in the program each year.

Library Resources and Services

The University of Texas at San Antonio Library serves the tri-campus UTSA community through locations at the 1604 Campus, Downtown Campus, and the Institute of Texan Cultures.

The goal of the library staff is to assist students, faculty, and staff with their research, information, and educational needs, by providing the latest in library and information services within a learner-centered environment that fosters the development of the skills needed to find, evaluate, and use all types of library resources. The Library provides both electronic and physical access to a wealth of information resources and services, including a collection of more than 600,000 books and 2,000 print periodicals; electronic access to more than 2,000 full text/full image journals, indexing and abstracting tools, and databases; 3.4 million microforms; and significant collections of maps, CD's, and videotapes. The Library is also a selective depository for state and federal government documents with collections in excess of 10,000 items. A courier service operates between facilities enabling materials to be retrieved within 24 to 48 hours.

In addition to traditional study and stack areas, the Library maintains a computer laboratory, multimedia viewing and listening facilities, carrels, group study rooms, and faculty study rooms. The Library also offers many instructional and consultative services through innovative combinations of delivery methods including brochures, Web resources, email, telephone, and class presentations as well as traditional individualized assistance. In order to maximize access for the UTSA community, the Library participates in library consortia and specific resource-sharing programs, such as the UT System Digital Library at the local, state, regional, and national levels. The Library's Web page (www.lib.utsa.edu) serves as a gateway to the wide range of resources and instructional services available to students, faculty, and staff.

The Special Collections and Archives Department is a resource center for research on San Antonio, South Texas, and the Southwest. The Department operates two facilities with distinct holdings. Special Collections is located in the John Peace Library at the 1604 Campus and concentrates on book, print, and manuscript collections with particular focus on the history of San Antonio and South Texas from the Spanish Colonial period to the present. The Archives is located at the UTSA Institute of Texan Cultures and actively acquires, preserves, and makes accessible for research primary and secondary source materials that document the history, politics, arts, industry, social customs, and civic life of South Texas, Bexar County, and San Antonio.

Orientation and Transition Services

The mission of Orientation and Transition Services is to provide academic support services and programs for new students and their families during their first year at UTSA.

One of the primary functions of the department is to provide comprehensive orientation programs for new students and their family members. Orientation programs for all new students are offered in December and January for the Spring Semester; in April and May for the Summer Semester; and in June, July, and August for the Fall Semester. All new freshmen (0 to 29 semester credit hours) are required to participate in orientation and will meet with an academic advisor and register for classes as part of the orientation program. Transfer students who are transferring 30 or more semester credit hours to UTSA are not required to participate in orientation but are strongly encouraged to do so. The program includes a campus tour, information about University services and resources, and the opportunity to meet new students, current students, faculty, and staff. Orientation and Transition Services also produces the *Roadrunner Planner* and *Transitions Guidebook* to assist new students and family members.

Since 1993, Orientation and Transition Services has held Roadrunner Camp, a two-day, one-night social and leadership development program for freshmen the week before Fall classes begin. Orientation and Transition Services also provides support services and programming for family members of new students including Parent's Day, Family Weekend, Family Association, and a Family Newsletter.

Office of Research Development

The Office of Research Development assists faculty and staff seeking external support for their professional and scholarly activities. Grants and contracts provide support for research, creative projects, training, equipment acquisition, community enrichment, professional development, travel to professional meetings and collections, and institutional development. Services include funding agency information; access to funding references; computerized searches; electronic submission of proposals; daily review of funding notices and grant alerts; contacts at agencies, foundations, and corporations; guidelines and application forms; conferences on funding opportunities; and grantsmanship workshops. The Office also assists faculty with interpreting funding regulations and with project development, proposal preparation, multidisciplinary proposals, editing, and budget preparation. Strategic and technical advice on how to develop a successful proposal is also offered.

UT TeleCampus

The UT TeleCampus (UTTC) is the centralized support center for online education throughout The University of Texas System. To see a full list of courses and host universities for UTTC programs, access the UT TeleCampus Web site at www.telecampus.utsystem.edu. This Web site contains online classrooms, a digital library, free online tutorial services, 24/7 technical support, links to various admissions and registrar offices throughout the UT System and full program descriptions for the online courses and degrees the UT TeleCampus facilitates. Designated contacts at each campus and student services support staff of the UT TeleCampus are available to assist students. Call toll-free: (888) TEXAS-16 or (888) 839-2716 for additional information.

Office of Testing Services

1604 Campus: BSA 1.01.12

Downtown Campus: BV 1.302

<http://www.utsa.edu/testing>

(210) 458-4125

The Office of Testing Services provides university-wide testing services for UTSA and prospective students. For an additional fee, some tests are available to non-UTSA students. The Office provides both national and institutional testing for the purposes of admission, placement, and course credit. The following tests are offered:

- ACT Assessment
- ACT Residual
- Chemistry Placement
- College Level Examination Program (CLEP)
- Correspondence Testing
- Foreign Language Placement (Spanish, French, German)
- Law School Admission Test (LSAT)
- Math Placement
- Medical College Admissions Test (MCAT)
- Texas Higher Education Assessment (THEA)
- THEA-CAT (Computer-Administered Test)

ACT

The national ACT and ACT Residual examinations are given for the purpose of admission. While the national ACT is given only six times a year, the ACT Residual is given just prior to every admission deadline for students who missed the national dates and who have submitted an application to UTSA. For more information on the national ACT, which can be used at any college or university, visit www.act.org.

Chemistry Placement

The Chemistry placement examination is mandatory prior to students registering for the General Chemistry (CHE 1103) course. Students who achieve the appropriate cutoff score can register for the General Chemistry course. If the cutoff score is not reached, the student may enroll in Basic Chemistry (CHE 1073) but not General Chemistry.

CLEP

The CLEP testing gives students the opportunity to gain course credit by examination and covers many of the core courses in a student's graduation track. CLEP tests are administered by computer in the Office of Testing Services. Testing is handled by appointment. A student must submit payment when registering for a testing appointment. Study suggestions are available through the College Board's Web site at www.collegeboard.com.

Correspondence Testing

Correspondence testing is offered to students who are taking courses at other universities and are required to have their examinations proctored at a testing facility. The Office of Testing Services must be contacted at least three weeks prior to any proposed examination date. All fees must be paid in advance.

Foreign Language Placement

Foreign language placement testing is offered in Spanish, French, and German. Students who want to register for a higher level course that requires a prerequisite must take a foreign language placement test.

LSAT

LSAT testing is administered to students seeking admission to law school. LSAT registration is available online at www.lsac.org. Registration bulletins are available in the Office of Testing Services in the Business Service Annex or the Visitor Center in the Business Building.

Math Placement

All students who wish to enroll in their first college mathematics course at the level of college algebra are **REQUIRED** to take a mathematics placement test unless the student met the required college-level score on the mathematics section of an approved TSI examination. Students who wish to enroll in precalculus/calculus must take an advanced math placement examination unless they have met the prerequisite course(s). Students can access more information on tests that are required prior to orientation and registration at the Office of Testing Services Web site at www.utsa.edu/testing.

MCAT

The MCAT examination is administered twice a year to students seeking admission to medical school. MCAT registration is available only online at www.aamc.org/students/mcat.

THEA

THEA is offered six times a year at the 1604 Campus for students seeking to register at a Texas public institution. Online registration is available at www.thea.nesinc.com.

THEA-CAT

THEA-CAT is usually offered once a week at the 1604 Campus for students seeking to register at a Texas public institution. Registration is available by phone only by calling National Evaluation System (NES) in Austin at (512) 927-5100.

Contact the Office of Testing Services for information on the following tests:

GMAT

The Graduate Management Admission Test is required of students who wish to pursue graduate work in business. The GMAT is not given on the UTSA campus but is administered through Prometric. Students interested in registering for the GMAT examination should call 800 GMAT-NOW or visit the Educational Testing Service (ETS) Web site at www.gmat.org.

GRE

The Graduate Record Examination is required of students who wish to pursue graduate work in any area other than business. The GRE is not given on the UTSA campus but is administered through Prometric. Students interested in registering for a GRE examination should call 800 GRE-CALL or visit the ETS Web site at www.gre.org.

Tomás Rivera Center

The Tomás Rivera Center (TRC) is a comprehensive academic support center for students. Services offered at the TRC include:

- academic advising for students who have not yet decided on majors
- tutoring
- academic coaching and study strategies
- workshops
- Supplemental Instruction (SI) to accompany difficult courses
- a credit course (EDP 1703, College Success Seminar)
- non-course-based developmental instruction in reading, writing, and mathematics (including computer-mediated modules) and
- retention programs for selected groups.

These programs include the Downtown Campus ACE Scholars Program which provides scholarships and support for recipients, the Scholar Support Program for designated scholarship holders at the 1604 Campus, and the Academic Development Program (ADP) for provisionally admitted students. Any student in academic difficulty is invited to visit the TRC, located at the University Center, room 1.01.02 at the 1604 Campus or Durango Building, room 2.114 at the Downtown Campus for personalized help.

Learning Communities and Freshmen Seminar Programs

The Learning Communities Program, a division of the Tomás Rivera Center for Student Success, is designed to ease the transition to college for UTSA students. First-year students are enrolled in two or three Core Curriculum classes per semester with the same group of 25 students. Core Curriculum classes taken by students in the Learning Communities Program are as academically rigorous as other sections of Core Curriculum courses; however, students frequently interact with faculty, learn about tools and resources for academic success, and develop critical thinking skills that promote academic success across the curriculum. Because students attend several classes together, a greater opportunity to make friends also exists.

In the Fall Semester there are several models of linked classes available. Students may take a Freshman Seminar (COR 1203) or a College Success Seminar (EDP 1703) and one or two other Core Curriculum classes together. Some Learning Communities using this model have been designed for majors in biology, business, and engineering. There are also general Learning Communities for students of all majors. Some Learning Communities involve two core courses without a seminar, such as those designed for international students and for The University of Texas at Austin Coordinated Admission Program (CAP). Freshmen unable to incorporate a learning community into their schedule can enroll in a “stand alone” freshman seminar. There is no additional cost to participate in a Learning Community. For further information or to register for a Learning Community, contact the Learning Communities and Freshman Initiative office at (210) 458-7490, www.utsa.edu/lc/.

Visitor Center

The Visitor Center is part of the New Student Admission Center and serves as UTSA’s front door. An admission professional provides campus visitors and prospective students with general UTSA information, college information, admission materials, campus maps, and directions. The Visitor Center provides walking tours of the campus and also organizes special group visits for schools, colleges, and outreach groups. The Center hosts various on-campus recruitment events throughout the year. The Visitor Center is located on the first floor of the Business Building at the 1604 Campus. At the Downtown Campus, the New Student Admission Center, located on the first floor of the Frio Street Building, provides services for campus visitors. For more information visit www.utsa.edu/visitor, or call (210) 458-5145 (1604 Campus), (210) 458-2000 (Downtown Campus).

STUDENT LIFE

Office of Academic Support and Undergraduate Studies

The Office of Academic Support and Undergraduate Studies directs the activities of several areas at UTSA, including Academic Advising, Learning Communities, Freshman Initiative Program, Office of International Programs, Undergraduate Studies Support and Technology Services, Testing Services, Teaching and Learning Center, and the Tomás Rivera Center. The office also oversees the coordination of UTSA's undergraduate curriculum.

Undergraduate Studies Support and Technology Services

As an extension of the Office of Academic Support and Undergraduate Studies, the office provides support services to both academic advisors and the students they serve. Two support programs are housed within this office: the National Student Exchange Program and academic advising for students pursuing the Bachelor of Applied Arts and Sciences degree.

National Student Exchange

UTSA is a member of the National Student Exchange (NSE) program, which is the only comprehensive student exchange program in the United States, and now with partners in Canada. The NSE program provides opportunities for undergraduates with 30 or more earned hours (minimum 2.5 grade point average) to study up to one calendar year at another NSE (non-Texas) institution. With more than 175 institutions located in the U.S., three U.S. territories, and five Canadian provinces, students can continue and enhance their academic progress, broaden life experiences, and explore institutions for possible graduate school opportunities at the same cost of UTSA tuition. The application deadline is February 1 for the next academic year's participation.

Bachelor of Applied Arts and Sciences Degree Program Advising

A relatively new program at UTSA, the B.A.A.S. degree program embraces transfer students with technical course credits that apply to a degree program of specified interest. Refer to the Undergraduate Catalog for a detailed listing of requirements.

The B.A.A.S. academic advisor is committed to providing support and assistance to students through appointments, walk-in hours, and electronic mail advising.

UTSA Alumni Association

The mission of the UTSA Alumni Association is to promote and serve the University and its alumni. The Association seeks to strengthen ties among the University — its past, present, and future students — and the community in order to promote and support programs and initiatives that advance academic excellence.

The Association was established in 1977 and incorporated in 1978 as a 501c 3 organization in the State of Texas. It is a dues-paying membership organization governed by a 21-member elected board of directors. The Office of Alumni Programs was established in 1991 to manage the daily operations of the Alumni Association.

The Student Alumni Association was established in 1995 to encourage active relationships between students and alumni.

Alumni-sponsored activities include:

- an annual gala at which the Alumnus of the Year and Distinguished Service Award recipients are honored
- the Diploma Dash™ 5K Run/City Championship Race
- the official UTSA class ring program and a ring ceremony each semester at which students are presented with their rings
- homecoming activities, college events, and opportunities for students to network with alumni.

For more information, call (210) 458-4133 or 888-ONE-ALUM, send an email to alumni@utsa.edu, or visit on the Web at www.utsa.edu/alumni.

Campus Recreation

The UTSA Campus Recreation Center is a 69,000-square-foot facility offering students, faculty, and staff an outstanding opportunity to participate in numerous recreation and fitness activities.

The Recreation Center features: a 4,300-square-foot weight room; a 3,500-square-foot cardio workout room; two aerobic studios; two basketball courts or four volleyball courts; and two racquetball/wallyball courts. A variety of healthy vending options are available, as well as full locker rooms and towel service.

Intramural and club sports are two of the programs offered by Campus Recreation. Intramural sports are open to everyone on campus, regardless of the participant's skill level. Club sports are more competitive and require more time and skill. Club teams practice regularly and travel to play club teams at other universities.

The Recreation Center offers a variety of fitness activities. The fitness space has three main areas: weight training, cardiovascular, and group exercise. The weight room provides free weights, plate-loaded weights, and selectorized weight equipment. In the cardiovascular area, participants are welcomed by Cardio Theater® and have over 40 workout machines from which to choose. Group exercise participants can enjoy two wood floor aerobic rooms with specialized sound systems and mirrors. Campus Recreation offers over 50 group exercise classes each week.

Several wellness programs, such as massage therapy, a demonstration kitchen, and stress busters, are offered by Campus Recreation. During study days and final examinations, Campus Recreation works with other departments on campus to help students deal with stress; that might mean free chair massages or food to energize students to study.

For more information about intramural or club sports, call (210) 458-7566 or email intramurals@utsa.edu. For more information about fitness or wellness programs, call (210) 458-4175 or email fitness@utsa.edu. To check out equipment, make an appointment for chair massage, reserve a locker, or Recreation Center space, contact Recreation Center Operations at (210) 458-7575. For a comprehensive online view, visit www.utsa.edu/recreation.

Intercollegiate Athletics

UTSA fields men's and women's teams for intercollegiate competition in Division I of the NCAA. Men's sports include basketball, baseball, cross-country, golf, indoor and outdoor track, and tennis. Women's sports are basketball, cross-country, indoor and outdoor track, softball, volleyball, soccer, golf, and tennis. UTSA is one of 11 universities from Texas and Louisiana that comprise the Southland Conference, a NCAA Division IAA football conference.

All currently enrolled students receive free admission to any on-campus UTSA athletic event.

Living Accommodations

Students can explore the on-campus living accommodations offered at UTSA with the help of the Office of Housing and Residence Life. On-campus housing options include: Chaparral Village, UTSA's first owned and managed residential facility, Chisholm Hall, and University Oaks both managed by Century Campus Housing Management.

Campus Residence Hall. Chisholm Hall is a traditional residence hall providing students with convenience in an active-student living environment. Chisholm Hall offers 365 square foot furnished rooms with private baths, large closets, and cable access. All utilities are paid, including local telephone service, electricity, and high speed Internet access. Other amenities include an indoor junior Olympic-size swimming pool, sand volleyball court, community kitchen, and 24-hour monitored card access door system. Double and single occupancy lease contracts are available for Fall/Spring or Spring Semesters. The Living and Learning Community is available for students who want to make the most of their freshman experience. Rent rebates are honored for students who achieve a grade point average of 3.25 or higher. For further information, contact the office at (210) 458-6700 or 800-377-6933, or download an application at www.campushousing.com/utsa. (Limited availability.)

Campus Apartments. Chaparral Village is UTSA's first residential community housing over 1,000 students in private 2- or 4-bedroom units. Each fully furnished unit has a living room and kitchenette. The rate includes all utilities, cable, high speed

Internet, phone, and free long distance within the United States. There are four neighborhood centers that include laundry facilities, study rooms, full-size kitchens, and recreational/program areas. The City Center has room for larger gatherings, a computer laboratory, classroom and conference room. Other amenities include a swimming pool and basketball courts. Residents of Chaparral Village must select one of the five meal plans offered. Roommate matching is available. For more information, please call (210) 458-6200, or download an application from the Web site at www.utsa.edu/students/housing/index.cfm.

University Oaks Apartments offers five different floor plans with private bedrooms, full-service kitchens, and built-in dining/study areas. Amenities include three swimming pools and hot tubs, three laundry centers, sand volleyball courts, a basketball court, and limited-access gates. Housing is available year-round, with 9- and 12-month leases, and 3-month summer term leases. Individual leases are available in which a student is solely responsible for the rent of his/her room. Roommate matching is provided in order to accommodate both parties. Rates include water, garbage, and sewage. Students must provide their own electricity, phone, and cable. For further information, contact the office at (210) 877-3091 or 800-379-3974, or download an application at www.campushousing.com/utsa. (Limited availability.)

Off-Campus. The Office of Housing and Residence Life, located in the City Center of Chaparral Village, distributes off-campus housing information to help students find accommodations in the San Antonio area. Contact the Office for on- or off-campus housing information at (210) 458-4720.

Prefreshman Engineering Program

The Prefreshman Engineering Program (PREP) identifies high achieving middle and high school students with an interest in mathematics, science, engineering, and technology and establishes the foundation for careers in these and other mathematics-related areas. Founded in 1979 at UTSA, the mathematics-based academic program is held each summer at participating colleges and universities in San Antonio. Designed for students in grades six through 11, PREP promotes high achievement and provides students with the necessary reinforcement to successfully pursue higher education and careers in mathematics, science, engineering, and technology. With a focus on building a high quality and diverse 21st century workforce, women and members of minority groups traditionally underrepresented in the areas of science and engineering, serve as special target groups.

In 1986, PREP was replicated statewide as the Texas Prefreshman Engineering Program (TexPREP) and is currently operational in 11 Texas cities. The Texas Education Agency has authorized participating school districts to award up to one elective credit toward high school graduation for each successfully completed summer of PREP. Visit www.prep-usa.org for more information.

Projecto Access

Projecto Access is a national consortium modeled after the Texas Prefreshman Engineering Program at The University of Texas at San Antonio (UTSA). Projecto Access is an academically intense, seven to eight week science/mathematics related summer program, which enhances the development of abstract reasoning, problem solving skills, and their application in students. The purpose of the program is to identify gifted middle and high school students with an interest in and potential for careers in engineering, science, technology, and other mathematics-related areas and to reinforce them in the pursuit of these fields. UTSA is the host/administrator for Projecto Access and operates 10 sites throughout the United States (Colorado, New York, Illinois, New Jersey, New Mexico, California, Arizona, and Florida) and Puerto Rico.

Student Activities

Students earn a degree by going to classes and participating in class activities and studies, and they round out their education by becoming involved on campus.

The cornerstone of student involvement, cultural programs, leadership, and activities at UTSA is found in the Office of Student Activities. The Office of Student Activities (located at both the 1604 and Downtown Campuses) provides the University's diverse student population with a broad range of programs in a student-centered learning environment. Programs and services include leadership development, service learning, cultural events, campuswide entertainment events, community service opportunities, for-credit leadership courses, and annual student recognition programs. The cultural component of the

Student Activities Office provides college transition support services to help students from underrepresented groups have successful and rewarding college experiences. It also helps celebrate the many cultures represented at UTSA.

With over 200 student organizations, UTSA provides a dynamic campus student life. Students can become involved in a variety of organizations including academic clubs, honorary organizations, social organizations, Greek fraternities and sororities, professional organizations, and special interest groups. Student leaders are integral to the planning of many activities on campus. These include: Homecoming, campus festivals such as Fiesta UTSA and Best Fest, Roadrunner Days, Latino Heritage Month, Black History Month, and many other campus programs.

There is something for everyone and participation in activities, programs, and services is encouraged at both the UTSA 1604 and Downtown Campuses.

Office of Student Life

The Office of Student Life develops and directs the activities of several areas at UTSA, including the University Center, Office of Student Activities, Special Events Office, the Student Judicial Affairs Program, the Child Development Center, and Campus Housing.

Office of Student Services

The Office of Student Services oversees several departments at UTSA's 1604 and Downtown Campuses. These offices include Career Services, Counseling Services, Disability Services, Health Services, Campus Recreation, the Women's Resource Center, the Recovery Center, and the TRIO and Outreach programs.

Student Travel Policy

The Student Travel Policy minimizes the risks associated with motor vehicle travel by University students. The policy applies to the use of motor vehicles in organized activities that are sponsored by the University and related to the academic, research, student life, and/or administrative responsibility of the department involved. The policy focuses on travel undertaken by one or more students, including members of registered student organizations, presently enrolled at the University in order to reach a University organized and sponsored activity located more than 25 miles from the University campuses. Detailed information regarding the Student Travel Policy can be accessed at www.utsa.edu/hop/chapter5/5-18.cfm.

TRIO Programs

The Federal TRIO Programs are educational opportunity outreach programs designed to motivate and support students from disadvantaged backgrounds. TRIO is targeted to serve and assist secondary students who are low-income, first-generation college bound, and students with disabilities as they progress through the academic pipeline from middle school to postbaccalaureate programs. The GEAR UP program is a discretionary grant program designed to increase the number of low-income students prepared to enter and succeed in postsecondary education. This five-year federal grant serves an entire cohort of students beginning no later than the seventh grade and follows the cohort through high school.

UTSA's Educational Talent Search (ETS) program serves over 600 students from Castroville, Crystal City, Del Rio, Eagle Pass, San Antonio, and Uvalde who have the potential to succeed in higher education. The goal of ETS is to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in the postsecondary education institution of their choice.

Upward Bound (UB) provides fundamental support to participants in their preparation for college entrance. UTSA's program provides opportunities to 110 participants in John Jay, Holmes, and Southside High Schools, to succeed to precollege performance and ultimately in higher education pursuits. The goal of UB is to increase the rates at which participants enroll in and graduate from institutions of postsecondary education.

UTSA's Upward Bound Math and Science Program (UBMS) serves 50 participants from Del Rio, Eagle Pass, San Antonio, and Uvalde. The program is designed to strengthen the mathematics and science skills of participating students. The goal of

the program is to help students recognize and develop their potential to excel in mathematics and science and to encourage them to pursue postsecondary degrees in these fields.

UTSA's Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) prepares over 1,600 students from John Jay High School to enter and succeed in postsecondary education through parental involvement and partnerships committed to serving and accelerating the academic achievement of cohorts of students through their high school graduation.

University Center

The University Center (UC), on the 1604 Campus, is located on the Paseo between the Humanities and Social Sciences Building and the Physical Education Building. The UC serves as the UTSA community center and is the focal point for programs, meetings, dining, and relaxation for students, faculty, staff, and University guests. A variety of services and amenities are provided at the UC to support daily campus life.

The building houses the following University departments: Alumni Programs, Career Services, Counseling Services, Office of Student Life, Orientation and Transition Services, Special Events Office, Student Activities, Student Judicial Affairs, Student Services Office, Tomás Rivera Center, and the UC Administration. Services in the UC include the UTSA Bookstore, food service outlets, The Roost game room, lounge space, an Information Desk and a Ticketmaster outlet, Copy Express, an ATM, and several UTSA e-kiosks.

Space dedicated to student activities consists of the Student Organization Complex which includes a large area for student organization cubicles, and office space for the Campus Activities Board, the Student Government Association, the Volunteer Organization Involving Community Education and Service (VOICES) Office, and the Greek Life Student Organization Council. For more information, contact the Center at (210) 458-4735 or visit the Web site at www.utsa.edu/uctr.

HEALTH AND COUNSELING

Counseling Services

Counseling Services provides confidential professional services by staff psychologists and professional counselors to help meet the personal and developmental needs of currently enrolled students. Counseling Services has offices at both the Downtown and 1604 Campuses. All services are confidential and voluntary, and most are free to enrolled students.

The transitions and stresses of university life affect all students to a greater or lesser degree. Students coping with these challenging human issues may, at times, need the assistance of a qualified professional. The counseling process helps the student resolve personal concerns and acquire the skills, attitudes, knowledge, and abilities that will enable her or him to take full advantage of the college experience.

Services at the Counseling Center include individual therapy for personal and educational concerns, counseling for couples with relationship difficulties, and group therapy on topics such as understanding sexual orientation and women's issues. Counseling Services also screens for possible learning disabilities.

The staff is committed to meeting the needs of UTSA students. To that end, they attempt to be as accommodating as possible in an atmosphere that is welcoming and accessible for all students. Counseling Services can be reached by calling (210) 458-4140 (1604 Campus) or (210) 458-2930 (Downtown Campus).

Health Services

Services and Costs. The focus of Health Services is to provide first aid for injuries and limited medical and nursing care for minor illnesses. In cases of severe illness or a serious accident, the student will be transferred to a local hospital for treatment and the student will be responsible for the expenses incurred, including transportation. The student medical service fee allows free medical coverage for general use of the student clinic and for on-campus physician visits. There are reasonable charges for student clinic laboratory tests and medications.

Health Services emphasizes interdisciplinary health education, health promotion, prevention, wellness, and outreach programs to the student population and uses nonphysician and physician providers for primary health care. Health Services can be reached by calling (210) 458-4142 (1604 Campus, RWC 1.500) or (210) 458-2930 (Downtown Campus, BV 1.308).

HIV/HBV. UTSA recognizes that Human Immunodeficiency Virus (HIV) and Hepatitis B virus (HBV) are serious public health threats. UTSA's policy on HIV and HBV infection, as well as educational pamphlets about methods of transmission and prevention of HIV and HBV infections, are available at Health Services.

Immunizations

The American College Health Association, the National Center for Disease Control, the Texas Department of Health, and The University of Texas at San Antonio recommend immunizations for the following diseases:

TETANUS – DIPHTHERIA vaccine – Initially a series of three vaccines is administered within 10 years. People of all ages should have this vaccine.

MEASLES – MUMPS-RUBELLA vaccine – Students born after 1957 should have two doses of MMR vaccine administered on or after their first birthday, at least 30 days apart, and prior to beginning classes.

POLIOMYELITIS (A.K.A. Polio) vaccine – This vaccine is recommended for people under 18 years of age.

MENINGOCOCCAL DISEASE (bacterial meningitis) – The American College Health Association recommends that students receive immunization against meningococcal disease. While the disease is rare, it can be fatal. More importantly, most cases can be prevented. Fact sheets, as required by the Texas Education Code, discussing this disease are widely distributed to incoming freshmen, international students, and transfer students during the admission process, at orientation, and attached to health information forms. Return of the student signature section of the fact sheet to Health Services is required.

It is **mandatory** for students to return the Health History form prior to registration. Students should complete immunizations prior to their first semester of attendance. Check with Health Services or the San Antonio Metropolitan Health District for current costs. Students can provide immunization records to Health Services at the following address: The University of Texas at San Antonio, Health Services, 6900 North Loop 1604 West, San Antonio, Texas 78249-0684, fax: (210) 458-4151.

Health Insurance

Student group health insurance is available to UTSA students and their dependents. Information and applications for the student health insurance can be found on the internet at www.studentresources.net.

International Students

Tuberculosis

International students are required by UTSA to have a tuberculosis (T.B.) skin test or chest x-ray performed and read within 90 days prior to registration. The results must be read by a physician or nurse licensed to practice in the United States. The T.B. test may be obtained from the Health Services clinic (1604 Campus, RWC 1.500) but must be completed prior to registering for classes.

Students who do not complete this test will not be allowed to register for classes. A student with positive results must have proof of appropriate follow-up and treatment and a confirmatory report submitted to Health Services.

Health Insurance

All international students holding nonimmigrant visa status are required, except under certain circumstances as outlined by The University of Texas Board of Regents, to purchase and maintain the UT System approved comprehensive health insurance while enrolled at UTSA. All international students are automatically enrolled in the UT System Student Health Insurance Plan at the time of registration. The charge for the insurance coverage appears as a required fee on the student fee bill. The policy, recommended under the UT System Student Health Insurance Plan, offers \$100,000 (U.S.) in major medical/hospitalization for each illness, accident, and injury, with a \$300 deductible. Repatriation and medical evacuation benefits are also provided. Those international students classified as Texas residents for tuition purposes must still enroll in the UT System Health Insurance Plan.

It is necessary for students to have comprehensive health insurance to ensure that they have the best possible health care and to protect them from unexpected financial crises. The cost of health care in the United States is very expensive. If someone is in an automobile accident or becomes very ill and has to go to the doctor or hospital, it can cost thousands of (U.S.) dollars. To assist in diagnosing an illness, doctors often require laboratory tests. Medications are often also required and can be quite expensive. These medical expenses can cost a significant amount of money.

International students on nonimmigrant visas are not eligible to receive free medical care nor will the United States government pay the medical bills. Therefore, participation in the UT System Student Health Insurance Plan is required for all international students to protect them from huge financial burdens should they become seriously ill or involved in an accident.

RESEARCH ORGANIZATIONS

Center for Advanced Computing and Network Research

The Center for Advanced Computing and Network Research is devoted to advancing the state of the art in parallel and distributed computing techniques for applications in real-world multidisciplinary studies and applied research. Affiliated faculty and advanced computational and networking facilities within the Center provide the key resources needed to meet these multidisciplinary research goals. Educational grants are sought and administered to provide competitive research-sponsored scholarships and academic fellowships for students interested in computer science, engineering, and other science career disciplines affiliated with the Center's research program.

The Center for Advanced Computing and Network Research conducts innovative precollege educational activities aimed at communicating and encouraging higher education and careers in science and engineering, particularly for underrepresented students. The Center also actively promotes industry-supported student internships and cooperative education commitments with focus on specific industry/center goals.

The Center for Advanced Computing and Network Research organizes and offers course-emphasis graduate education to serve San Antonio and regional technical industry. The Center also promotes and conducts an interactive program of industry/university cooperative research intentionally designed to be flexible and responsive to specific industry needs. Supplemental industry and community grants are sought to provide support for extended program enhancement, including support for seminars, guest lecturers, visiting faculty, and other professional career development activities of interest to all Center participants and to the public.

Center for Archaeological Research

The Center for Archaeological Research (CAR), a research facility in the Department of Anthropology, was established in September 1974. As an organized research unit, CAR's main objectives are: (1) to conduct archaeological research, primarily in Texas and Mesoamerica; (2) to carry out archaeological surveys and excavations for federal, state, and local agencies as required by legislation and executive order; (3) to provide public and private sector assistance and advice regarding cultural resource management; and (4) to provide student support and training in archaeology through field and laboratory work and publication. The Center serves as a curation facility for local, state, and federal collections. CAR's educational outreach program, Legacy, provides interactive programs to the community, serving some 27,000 children and adults since 1995.

The Center's staff includes about 30 professionals, graduate students, and undergraduates. The Center also has access to faculty associates and consultants with a wide range of expertise, as well as the University's research facilities. The CAR staff has conducted archaeological investigations in Texas, New Mexico, and South America. Results of CAR investigations are published in more than 400 volumes in 10 separate publication series.

To date, CAR has administered over 575 contracts and grants. Research activities have focused on 18th–19th century Spanish Colonial missions, churches, and forts; 19th–20th century San Antonio urban archaeology; and hundreds of prehistoric sites. Through the numerous archeological and archival research projects and resulting reports, CAR contributes to raising the San Antonio community's awareness of its cultural heritage and educates its citizens in the importance of preserving the historic and prehistoric resources of the City and the state of Texas. Its graduate and undergraduate student staff has gained valuable practical experience in conducting archaeological research and communicating the results of this research to the public.

Institute for Aging Research

The Institute for Aging Research established in 2004 fosters research on the social and political implications of diverse aging populations, as well as the biology of the aging process. This cross-disciplinary Institute is designed to complement aging research at The University of Texas Health Science Center at San Antonio (UTHSCSA) and to foster collaboration between UTSA and UTHSCSA.

The Institute supports faculty members in their efforts to understand the nature, causes, and effects of the aging process in animal models and in diverse human populations. The Institute provides assistance for faculty in obtaining local, state and federal support for their research, and in disseminating their results to the international community. Faculty members in the Institute advise and mentor graduate students who are interested in aging studies. The Institute supports the development of collaborations between faculty involved in aging research at UTSA, the Sam and Ann Barshop Institute for Longevity and Aging Studies at the UTHSCSA, and the Southwest Foundation for Biomedical Research. Collaborations between faculty members at these institutions are underway to develop comparative animal models for the study of aging.

Institute for Bioengineering and Translation Research

The mission of the Institute for Bioengineering and Translation Research (IBTR) is to serve the bioengineering and materials science community in areas of research, education, and service.

A major goal of the IBTR is to harness the diverse expertise and energy of bioengineering experts across San Antonio and channel them into a highly focused and productive group of researchers collectively addressing problems of significance. The Institute provides fertile grounds for catalyzing scientific collaborations between faculty and industry.

Cajal Neuroscience Institute

The Cajal Neuroscience Institute (CNI) promotes interaction between neuroscientists in San Antonio and South Texas. The mission of the CNI is to facilitate neuroscience research at The University of Texas at San Antonio by strengthening the research environment. With collaborative efforts at nearby institutions, the CNI will become the focal point of neuroscience research in South Texas. Two special emphases of the Center are studying the neurobiology of learning and memory and neurocomputation, which involves high-performance computing in the mapping and analysis of the brain's response to stimuli. Researchers look for ways to understand how the brain stores information and to mathematically replicate the brain's problem solving circuitry through computer simulations and visualizations. Because of the high numbers of minorities in South Texas, the Center will have a positive impact on the number and role of minority scientists in the technological advances of the 21st century and beyond.

Institute for Cellular and Molecular Primatology

The San Antonio Institute for Cellular and Molecular Primatology (SAICMP) brings together scientists and facilities from several institutions within San Antonio to address novel approaches to understanding and treating complex diseases and debilitating conditions. The mission of the SAICMP is to facilitate research on aspects of cellular and molecular biology in nonhuman primates, with particular emphasis on research relating to stem cell biology, regenerative medicine, translational research, primate embryology, biogenesis research, and related public policy. These technologies offer great potential for

human medicine. The SAICMP conducts research to assess the efficacy, safety, and ethical applications of these technologies using nonhuman primates as a model system. The SAICMP promotes collaborative interactions among scientists and students at the University of Texas at San Antonio (UTSA), the University of Texas Health Science Center at San Antonio (UTHSCSA), the Southwest National Primate Research Center (SNPRC), the Southwest Foundation for Biomedical Research (SFBR) and other institutions in Texas and throughout the nation.

Office of Community Outreach

The Office of Community Outreach (OCO), under the Vice President for Extended Services, works with education, business, and civic leaders in communities served by UTSA to promote higher education and UTSA. The OCO, in concert with community leaders, addresses barriers that inhibit or prevent South Texas residents from enrolling at UTSA and develops partnerships or collaborative agreements to address those barriers. The OCO works closely with the Admissions Office, President's Office, and other university offices in supporting student recruitment efforts. The OCO develops special events on campus and in local South Texas cities and towns to promote UTSA and to strengthen relationships with community leaders. The OCO's mission is consistent with the state's "Closing the Gaps" initiative to significantly increase the college going rate of Texans over the next decade. The OCO also administers outreach and intervention programs with South Texas school districts to encourage, motivate and prepare underrepresented, low-income and first generation college bound students for higher education.

The Culture and Policy Institute

The Culture and Policy Institute (CPI) at the University of Texas at San Antonio (UTSA) uses multidisciplinary approaches to conduct research on culture and community and public policy issues. The Institute fosters relationships among researchers, community practitioners, analysts, governmental units and other organizations to conduct research that facilitates public awareness and understanding of community and societal problems and solutions.

The aims of the Institute are (1) to contribute to the stock of knowledge in the relationship between culture, social tradition and the impact on public policy, and (2) to translate research results for practical uses by community leaders, applied professionals and policy makers. The Institute maintains a state-of-the-art Survey lab and Data Center which is used to conduct public surveys, maintain community and cultural indicators, and to generate customized maps using national, regional, and local data sets.

Institute for Demographic and Socioeconomic Research

The Institute for Demographic and Socioeconomic Research is a comprehensive institute for the examination of the determinants and consequences of demographic change. It is comprised of three components, including the Texas State Data Center, a state entity, which distributes demographic, economic, and related data and information to private and public sector clients in Texas and other parts of the nation. The Texas State Data Center directly serves more than 50,000 clients per year through a network of 45 affiliated agencies and provides services to an additional 4,500 clients per day who download more than one gigabyte of data each day from its Web site.

The Institute is also the site of the Office of the State Demographer. Appointed by the Governor, the director of the Institute is the official State Demographer of Texas. This office completes population estimates for all places, counties, and the State of Texas including annual and biennial projections of the population by age, sex, and race/ethnicity. These are used by the Texas Legislature, state agencies in Texas, and numerous other governmental and private sector concerns to plan for personnel, facility, and fiscal requirements.

The Institute is also a major center for policy and business research in Texas. Its well known and highly regarded *Texas Challenge* and *New Texas Challenge* documents have been widely used as major sources of information in setting state policies in education, health and human services, and numerous other areas. It also performs contracted research in such areas as market area determination, site location, labor force and employment development, socioeconomic impact assessment, and a variety of other forms of demographic and socioeconomic analyses for private and public sector concerns.

Institute for Economic Development

The Institute for Economic Development (IED) is a network of 10 interrelated programs and centers focused on promoting economic development in the South Texas Border Region. The Institute provides consulting, training, research, and technical assistance to communities, manufacturing firms, small businesses, and local governments. In addition to the San Antonio-based programs and centers, there are also 11 field offices located throughout the region that focus specifically on small business development in the community.

Over 24,000 South Texas Border Region businesses benefit annually from the services of the IED as it provides access to the types of “big business” tools that help small businesses succeed. As an extension program of UTSA, the IED employs students who participate in service-learning assignments, such as assisting a Texas company export its goods. Faculty, an integral part of the IED, conduct applied research on policy topics such as minority businesses or the use of incentives to attract industries. Since over 80 percent of the South Texas workforce is employed in small businesses, the Institute for Economic Development enables UTSA to make an impact – building the South Texas economy one business at a time.

Center for Educational Development and Excellence

The Center for Educational Development and Excellence (CEDE), established in 1992 as a collaborative endeavor of educational and community institutions in San Antonio, is dedicated to the continuous lifelong development of teachers-as-learners in a culturally diverse, technologically enriched, environment. The CEDE is dedicated to serving the teachers of the greater San Antonio and South Central Texas area with innovative teacher education programs that are field-based and technology-oriented in order to meet the educational needs of the area’s multicultural population.

UTSA is in partnership with other local universities; various local school districts; Education Service Center, Region 20; the Office of K–16 Initiatives; and the local business community. CEDE partners are currently working in numerous Professional Development Schools. UTSA’s CEDE site is located in the College of Education and Human Development.

Center of Excellence in Biotechnology, Bioprocessing, Education, and Research

The Center of Excellence in Biotechnology, Bioprocessing, Education and Research (CEBBER) of The University of Texas at San Antonio is a working partnership between academia, government, and private sector scientists to collaborate on biotechnology research and education needs of the Department of Defense. It supports the Air Force and Brooks City Base research programs through a Cooperative Research and Development Agreement (CRADA).

CEBBER focuses on vaccines and biosensor platform development as well as the generation of biological reagents. Educational aspects of CEBBER which allow doctoral and other graduate students to use the latest technology, include training in current and critically needed ‘state-of-the-art’ biotechnology methodologies, as well as new assay modification and development. CEBBER is contained in a fully-equipped, 10,000 square-foot laboratory located at Brooks City Base on the southeast side of San Antonio.

Center for Global Entrepreneurship

The Center for Global Entrepreneurship, established in the Fall of 2004, in the College of Business, meets the needs of emerging market entrepreneurs and those who support them. There is a critical need for a graduate management program focused on helping entrepreneurs grow and develop in the world’s most challenging markets. The Center will conduct applied research in the field of emerging market entrepreneurship and advise developmental finance institutions, governments and other entities on how to improve entrepreneurship in developing countries. The Center is in the process of developing an executive certificate and a master’s degree in Emerging Markets Entrepreneurship.

Center for Infrastructure Assurance and Security

The Center for Infrastructure Assurance and Security (CIAS) provides a multidisciplinary approach to the many issues involved in information assurance and security. The CIAS is composed of academic, business, and government stakeholders interested in addressing the technical and policy issues of information assurance and security. Services provided by the CIAS include University undergraduate and graduate coursework, research, K–12 educational programs, consulting, and industry seminars.

San Antonio has a concentration of information assurance and security talent. The United States Air Force has one of the best information assurance complexes in the world located at Kelly USA. The Air Intelligence Agency (AIA) and the 67th Information Operations Wing (67 IOW) are Department of Defense leaders in information operations. Adjacent to the AIA and 67 IOW, the Joint Information Operations Center focuses on supporting the worldwide missions of the Army, Navy, Marines, and Air Force. Private industry supporting commercial and government sectors has flourished and concentrated in San Antonio. This large pool of security professionals is a resource used by the CIAS to provide a broad, diversified outlook to infrastructure assurance problems and programs.

With a wide range of issues from technical to legal and policy, there is a need to address information assurance from an interdisciplinary perspective. The CIAS incorporates various academic areas, industry, and government agencies to provide an integrated effort to understand and solve problems associated with information assurance methodologies and practices.

UTSA Office of K–16 Initiatives

The UTSA Office of K–16 Initiatives strives to increase UTSA’s partnerships and collaborations with schools, business and industry, and community-based organizations and foundations to strengthen the quality of education in San Antonio and South Texas from kindergarten to college. As a comprehensive university-wide effort, the Office of K–16 Initiatives seeks to provide leadership in education reform and to facilitate University involvement in public education through research and service. In addition, the Office of K–16 Initiatives seeks to increase the level of Advanced Placement training opportunities for local educators and the number of students matriculating at UTSA who participate in Advanced Placement in their precollege education.

Honors College

The Honors College aims to provide enhanced educational opportunities for motivated students. The philosophy of the college is that well-educated individuals understand broad, interdisciplinary perspectives as well as demonstrate expertise in their chosen field. The Honors College offers students an enhanced curriculum which includes specialized interdisciplinary seminars and opportunities for advanced research.

Institute for Law and Public Affairs

The Institute for Law and Public Affairs began on September 1, 2001, with an academic partnership between UTSA and The University of Texas School of Law. The Institute operates at the UTSA Downtown Campus under the auspices of the Office of the Vice Provost for UTSA Downtown. The Institute has a three-part mission:

1. *Education:* The Institute plans to develop and coordinate one of the nation’s premier prelaw programs, enhancing the number of students from UTSA’s geographic region that gain admission to and excel in high-quality law schools. The Institute conducts an annual Summer Law School Preparation Academy (SLSPA). Applications for admission to the SLSPA are available in January of each year, and due in March.
2. *Research:* The Institute seeks to establish and coordinate a consortium of scholars and professionals that collaborate on major multidisciplinary research projects in the areas of law and public affairs having special interest to the region.
3. *Service:* The Institute seeks to enrich the University’s contributions to and communications with the community through lecture series, symposia, and town meetings on topics of high importance to South Texas.

Institute for Music Research

The Institute for Music Research (IMR) was established to promote research in music psychology, music technology, and the integration of the two. Members of the IMR are involved in a number of research activities. One line of research includes a series of brain imaging studies of musicians, conducted in collaboration with the Research Imaging Center at The University of Texas Health Science Center at San Antonio (UTHSCSA). A recent \$250,000 grant from the Texaco Foundation is sponsoring three additional studies. A second line of behavioral research is concerned with issues in the cognitive bases of music perception and performance, including the performance and perception of musical structure, the role of memory in music performance, and the use of perceptual feedback by performers. A third line of research addresses the application of technology to music instruction. The IMR hosts a number of conferences, including the annual Technological Directions in Music Learning (TDML) Conference that brings music technologists from around the country. Along with the UTHSCSA, the

IMR co-hosted two international music medicine conferences and, in conjunction with the music therapy program at the University of the Incarnate Word, cohosted a summer music camp for cognitively-impaired musicians. The IMR provides a number of online services at <http://imr.utsa.edu>, including a bibliographic database of more than 16,000 music research articles and the online TDML ejournal. The IMR Press has published two books, seven volumes of conference proceedings, two multimedia CD-ROMs, and three audio CDs. Members of the IMR have published in leading psychology and music journals and have made presentations at national and international conferences. A proposal for a doctorate in music psychology is in the approval process.

Institute for the Protection of American Communities

The Institute for the Protection of American Communities draws broadly on the expertise of faculty from across UTSA and on talent of its public and private partners. It addresses infrastructure security issues across all sectors within a community with a special focus on cyber security and the protection of key resources from chemical, biological, radiological and explosive threats. Initial partners include the Center for Terrorism Law at St. Mary's University; the Center for Public Health Preparedness and Biomedical Research at UT Health Science Center at San Antonio; local military organizations; state and local government agencies; and a number of area businesses with specialized expertise in homeland security.

Center for Professional Excellence

The Center for Professional Excellence (CPE) coordinates efforts within the College of Business to support the personal and professional growth of those who will share the responsibility of keeping institutions vital and on the road to competitive survival. Its mission is to bring University faculty, students, and practitioners together to create a lifelong learning resource that serves their mutual needs.

The CPE offers extracurricular courses, workshops, conferences, seminars, and consulting and research programs to support professional excellence in business and other community institutions. In the spirit of a joint venture with community stakeholders, the CPE supports learning communities to define needs and explore ways in which university and community resources can be effectively coupled to address them.

San Antonio Life Sciences Institute

San Antonio Life Sciences Institute (SALSI) is a joint effort of The University of Texas Health Science Center (UTHSCSA) and The University of Texas at San Antonio (UTSA) designed to facilitate the establishment of collaborative activities between the two institutions that will lead to the overall enhancement of their research, teaching, and service missions; to promote collaboration, such as joint doctoral programs and research projects, between UTHSCSA and UTSA; and, to enable the development of initiatives that will stimulate the growth of the biomedical and biotechnology industries in San Antonio, and foster the commercialization of the products of research at the two institutions.

Institute of Texan Cultures

The Institute of Texan Cultures, one of three campuses of The University of Texas at San Antonio, is a museum dedicated to enhancing the understanding of cultural history, science, and technology and their influence upon the people of Texas.

The Institute opened in 1968 as the Texas Pavilion, part of the original HemisFair site in downtown San Antonio. It was authorized by the legislature to remain open, with a mission to serve as the state's center for multicultural education.

Currently, the Institute sponsors a variety of enriching experiences for visitors of all ages: engaging exhibits, multicultural family programs, and colorful events, including the Texas Folklife Festival, celebrated during the second weekend in June.

In addition to school tours, the Institute provides quality training to preservice teachers in the College of Education and Human Development, and delivers customized educational content to K through 12 classrooms nationwide through outreach and video conferencing programs.

The Institute's library contains resource materials focusing on ethnic and cultural history, including 6,000 volumes and a historical photograph collection of more than 3 million images. The UTSA Archives is also housed at the Institute. The Institute's retail store offers a broad selection of publications, international gift items, and Texas products.

Institute for Research in Water and Environmental Resources

The Institute for Research in Water and Environmental Resources at The University of Texas at San Antonio offers the opportunity for advanced study leading to the Ph.D. degree in environmental science and engineering. The degree program encompasses the College of Sciences and the College of Engineering, and two departments (the Department of Earth and Environmental Science and the Department of Civil and Environmental Engineering). In 2004 there were 18 graduate students enrolled in the Institute's Ph.D. studies program.

The Institute also is the administrative home of the Center for Water Research. The Center's engineering and scientific staff, faculty, and graduate and undergraduate students conduct multidisciplinary sponsored-research projects that benefit UTSA, governmental units, industry, and the public. Major areas of research and analytical capability include bioremediation, borehole geophysical logging, civil and geotechnical engineering, economic analysis of water usage, formulation of decision models for water planning, geochemistry of soil and water, geographic information systems analysis, groundwater hydrogeology, microbial ecology, municipal water-supply and wastewater treatment systems, public-health issues, resource management, structure and stratigraphy of aquifer systems, surface geophysical surveys, surface-water hydrology, and water resources engineering.

Women's Resource Center

The Women's Resource Center (WRC) at UTSA, while focusing on women's issues, aims to provide the men and women of the University community with an equal opportunity for growth and development. The mission is to provide the campus with relevant resources, services, and knowledge of women's issues so that all members of the campus community will represent The University of Texas at San Antonio as individuals of character, competence, integrity, tolerance, and vision; committed to a life of service and leadership; capable of making sound decisions; and prepared to function successfully within an ever changing world.

Through programs and activities, the WRC aims to educate and expose all members of the University community to educational resources, services, and opportunities available on a variety of women's and gender-related issues including breast cancer, stress management, career development, gender identity, domestic violence, health care, spirituality, cultural competency awareness, eating disorders, body image, self-assertiveness, conflict management, peer relationships, substance abuse, parenting, life skills training, and time management. In addition, the WRC has a Web site (www.utsa.edu/wrc/wrc) with links to local, regional, and national programs and resources centered on gender-related concerns and issues. For additional information, please contact the WRC at (210) 458-4140.

Women's Studies Institute

The UTSA Women's Studies Institute, located at the 1604 Campus, promotes the advancement of women by expanding and sharing knowledge through the stimulation and support of interdisciplinary research, education, and public information about and for women. The Institute plays an important role in the intellectual life of UTSA and the community by enabling those interested in women's issues to exchange ideas through the sponsorship of lectures, seminars, and workshops, and to secure funding for research focusing on women, gender, and feminist issues. The Institute also assists archival librarians in the collection of historical materials relating to women and gender issues in South Texas and facilitates scholarly and student use of the archives. The Institute coordinates and promotes Women's History Month and is working collaboratively with other campus components to develop a major in women's studies. For further information visit www.utsa.edu/wsi or contact the Institute at (210) 458-6277.