



MINUTES

NEW YORK STATE CANAL CORPORATION

BOARD MEETING NO. CC-144

January 17, 2007

Minutes of a meeting of the New York State Canal Corporation, held in the Board Room at Administrative Headquarters, 200 Southern Boulevard, Albany, New York, 12209 and by video conference from the New York State Canal Corporation's New York Division, 4 Executive Boulevard, Suffern, New York, 10901.

The meeting began at 12:00 p.m.

There were present:

**John L. Buono, Chairman
E. Virgil Conway, via video conference
Frederick M. Howard, Board Member
Kevin J. Plunkett, Board Member
Jeffrey D. Williams, Board Member**

Constituting a majority of the members of the Canal Corporation Board.

Ms. Carey Cassidy and Ms. Crotty were not present at this meeting and did not vote on any of the Items.

In addition, there were present the following staff personnel:

Michael R. Fleischer, Executive Director
John Bryan, Chief Financial Officer
Sharon O’Conor, General Counsel
William Rinaldi, Director, Albany Division
Joanne Riddett, Director, Information Technology
Christopher Waite, Chief Engineer
Jill Warner, Secretary and Board Administrator
Major George Beach, Troop T
Daniel Gilbert, Chief of Staff
Wendy Allen, Deputy Chief of Staff
John Barr, Director, Administrative Services
Donald Bell, Director, Operations and Maintenance
Carmella Mantello, Director of Canal Corporation
Michael Flynn, Director, Audit & Management Services
Kevin Allen, Unit Supervisor, Audit & Management Services
Ramesh Mehta, Director, New York Division
Cathy Sheridan, Canal Capital Program Manager
Richard Harris, Deputy Director of Canal Community Development and Land Management
Betsy Graham, Acting Director, Office of Public Affairs
John Brizzell, Transportation Federation Liaison
Kathy McCartney, Deputy Counsel
Tracie Sandell, Assistant Counsel
Eric Christensen, Program Manager, E-ZPass Operations
Liz Yanus, Office Manager, Office of the Deputy Chief of Staff
Kathy Taylor, Cash Management Analyst, Bureau of Debt Management
Michael Sikule, Director, Office of Investments and Asset Management
Jim Chicoine, Director, Office of Capital Program Management
Patrick Hoehn, Deputy Director, Syracuse Division
Steve Sweeney, Canal Engineer, Albany Division
John Callaghan, Special Assistant, Canal Community Development and Land Management
Also in Attendance:
Cathy Woodruff, Reporter, *Albany Times Union*
Bob Connor, Reporter, *Schenectady Daily Gazette*
Lloyd Lowy, Outside Counsel, Hawkins Delafield & Wood, LLP
Geraldine Gauthier, General Public

Chairman Buono noted that he, Mr. Howard, Mr. Plunkett, Mr. Conway and Mr. Williams had received and reviewed the Agenda submitted for consideration at this meeting and were prepared to act on each of the items.



Ms. Warner recorded the minutes as contained herein.

Public notice of the meeting had been given, Ms. Warner said.

Item 1 by Ms. Warner (Appendix A)
Minutes of Meeting No. CC-143

On the motion of Mr. Williams, seconded by Chairman Buono, without any objections, the Board approved the minutes of Meeting No. CC-143 held on November 16, 2006 which were made available to the Board Members as part of the Agenda.

Item 2 by Ms. Mantello (Appendix B)
Authorizing the Executive Director to Execute a Non-Engineering Personal Services Contract with Green Thumb Environmental Beautification, Inc. for Provision of Basic Maintenance and Beautification Services at Facilities Under the Control of the Canal Corporation

After full discussion, on the motion of Mr. Williams, seconded by Mr. Howard, without any objections, the Board adopted the following resolution:

RESOLUTION NO. 407

AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A NON-ENGINEERING PERSONAL SERVICES CONTRACT WITH GREEN THUMB ENVIRONMENTAL BEAUTIFICATION, INC. FOR PROVISION OF BASIC MAINTENANCE AND BEAUTIFICATION SERVICES AT FACILITIES UNDER THE CONTROL OF THE CANAL CORPORATION

RESOLVED, that the Executive Director is hereby authorized to execute a non-engineering personal services contract with Green Thumb Environmental Beautification, Inc. for the provision of basic maintenance and beautification services at facilities under the control of the Canal Corporation, and be it further

RESOLVED, that such contract shall provide for payment not to exceed \$10.45 per hour per employee, with a maximum amount payable under the contract of \$204,988, and be it further



Item 2 by Ms. Mantello (Appendix B)

Authorizing the Executive Director to Execute a Non-Engineering Personal Services Contract with Green Thumb Environmental Beautification, Inc. for Provision of Basic Maintenance and Beautification Services at Facilities Under the Control of the Canal Corporation (Continued)

RESOLVED, that such contract will be effective May 1, 2007 through April 30, 2008, and be it further

RESOLVED, that the Executive Director or his designee shall have the authority to exercise all powers reserved to the Corporation under the provisions of the contract, manage and administer the contract, amend the provisions of the contract consistent with the terms of this item and other Board authorizations and suspend or terminate the contract in the best interests of the Corporation, and be it further

RESOLVED, that this resolution be incorporated in the minutes of this meeting

Item 3 by Ms. Mantello (Appendix C)

Recreational Boating Improvement and Enhancement Program

Ms. Mantello reported that the purpose of this Item was to pass a technical amendment to Resolution 375 adopted in March 2006 relative to the allocation of funds provided by the Office of Parks, Recreation and Historic Preservation (OPRHP) to supplement the waiver of recreational tolls. Board Member Williams asked if tolls were going to be reinstated on the Canal. Board Member Plunkett then questioned if tolls had been suspended. Ms. Mantello responded that tolls were suspended in 2006 and compensated by the OPRHP.

After full discussion, on the motion of Mr. Howard, seconded by Mr. Williams, without any objections, the Board adopted the following resolution:

RESOLUTION NO. 408
RECREATIONAL BOATING IMPROVEMENT AND
ENHANCEMENT PROGRAM



Item 3 by Ms. Mantello (Appendix C)

Recreational Boating Improvement and Enhancement Program (Continued)

RESOLVED, that the Board authorizes an amendment to Resolution No. 375, Meeting No. CC-138 passed on March 16, 2006; and be it further

RESOLVED, that the Board authorized the creation of a Recreational Boating Improvement and Enhancement Program funded by OPRHP in the amount of \$200,000; and be it further

RESOLVED, that approximately \$150,000 be allocated to fund fifteen (15) seasonal positions known as Canal Boating Assistants/Canal Helpers, and approximately \$50,000 be utilized for the salaries and payroll benefits often (10) seasonal Canal structure operators and the overtime costs of other permanent staff to extend the Canal operational hours two (2) additional hours, from September 15, 2006 through October 15, 2006; and be it further

RESOLVED, that this resolution be incorporated in the minutes of this meeting

Item 4 by Mr. Waite (Appendix D)

Authorizing an Amendment to the 2007 Canal Contracts Program to Include a Project for Steel and Concrete Repairs at Seven Erie Canal Locks in the Albany Division, and Allocating Funds Therefor

Mr. Waite advised that the damage caused by the June 2006 flooding resulted in a Transportation Facility Emergency declaration. Steel and concrete repairs to seven Erie Canal locks are required. The required cash flow funds will be provided by savings associated with the Tappan Zee Bridge (TZB) Partial Substructure Replacement. Board Member Williams expressed concern that the use of TZB savings might cause a gap in 2008 and require additional funding. Executive staff explained that next year's Capital Program is already balanced as some projects were accelerated in order to recognize savings in the TZB project.

After full discussion, on the motion of Mr. Williams, seconded by Mr. Conway, without any objections, the Board adopted the following resolution:



Item 4 by Mr. Waite (Appendix D)

Authorizing an Amendment to the 2007 Canal Contracts Program to Include a Project for Steel and Concrete Repairs at Seven Erie Canal Locks in the Albany Division, and Allocating Funds Therefor (Continued)

RESOLUTION NO. 409

AUTHORIZING AN AMENDMENT TO THE 2007 CANAL CONTRACTS PROGRAM TO INCLUDE A PROJECT FOR STEEL AND CONCRETE REPAIRS AT SEVEN ERIE CANAL LOCKS IN THE ALBANY DIVISION, AND ALLOCATING FUNDS THEREFOR

RESOLVED, that the 2007 Canal Contracts Program be, and the same hereby is, amended to include TAA 07-8C for steel and concrete repairs at seven (7) Erie Canal locks in the Albany Division, and be it further

RESOLVED, that the Corporation declares that these Canal system projects are deemed to be necessary due to the existence of an emergency involving danger to life, safety or property and in accordance with the provisions of Section 383(1)(c) of the Public Authorities Law and authorizes the use of \$1,361,250 in bond proceeds issued in accordance with the provisions of the Public Authorities Law towards the emergency repair project, and be it further

RESOLVED, that the 2007 Contracts Program be amended to account for the additional \$5,445,000 for the TAA 07-8C, and that a sum of \$1,190,000 in 2007 cash flow be, and the same hereby is, allocated toward the projects from savings associated with B905.1, Tappan Zee Bridge Partial Superstructure Replacement, in the 2007 Contracts Program, and be it further

RESOLVED, that the TAA 07-8C, steel and concrete repairs at seven (7) Erie Canal locks, will be administered in accordance with the 2007 Canal Contracts Program Resolution, and be it further



Item 4 by Mr. Waite (Appendix D)

Authorizing an Amendment to the 2007 Canal Contracts Program to Include a Project for Steel and Concrete Repairs at Seven Erie Canal Locks in the Albany Division, and Allocating Funds Therefor (Continued)

RESOLVED, that the Executive Director or his designee shall have the authority to exercise all powers reserved to the Corporation under the provisions of the contracts, manage and administer the contracts, amend the provisions of the contracts consistent with the terms of this item and other Board authorizations and suspend or terminate the contracts in the best interests of the Corporation, and be it further

RESOLVED, that this resolution be incorporated in the minutes of this meeting

Item 5 by Mr. Waite (Appendix E)

Authorizing Additional Funding for the Award of TAB 06-14CR (D213572), Pendleton Dredging and Slope Repair in the Buffalo Division

After full discussion, on the motion of Mr. Howard, seconded by Mr. Plunkett, without any objections, the Board adopted the following resolution:

RESOLUTION NO. 410

AUTHORIZING ADDITIONAL FUNDING FOR THE AWARD OF TAB 06-14CR (D213572), PENDLETON DREDGING AND SLOPE REPAIR IN THE BUFFALO DIVISION

RESOLVED, that an additional sum of \$288,364 in Canal Capital funds be, and the same hereby is, allocated toward contract TAB 06-14CR (D213572), Pendleton Dredging and Slope Repair in the Buffalo Division, from savings in the 2007 Contracts Program that is associated with deferring Item C27.1, Utica to Frankfort Channel Rehabilitation, and be it further

RESOLVED, that the revised contract value for TAB 06-14CR (D213572) is \$1,820,121.50, and be it further



Item 5 by Mr. Waite (Appendix E)

Authorizing Additional Funding for the Award of TAB 06-14CR (D213572), Pendleton Dredging and Slope Repair in the Buffalo Division (Continued)

RESOLVED, that the Executive Director or his designee shall have the authority to exercise all powers reserved to the Corporation under the provisions of the contract, manage and administer the contract, amend the provisions of the contract consistent with the terms of this item and other Board authorizations and suspend or terminate the contract in the best interests of the Corporation, and be it further

RESOLVED, that this resolution be incorporated in the minutes of this meeting

Item 6 by Mr. Waite (Appendix F)

Authorizing an Amendment to the 2007 Canal Contracts Program for Eleven Projects and Allocating Funds Therefor

Mr. Waite requested authorization to amend the 2007 Contracts Program in order to accelerate the letting for a repair project at Movable Dam 10 at Lock E-14 in Herkimer and defer ten other Canal projects. Severe deterioration to the gates at Movable Dam 10 was noted by Canal Corporation staff as the uprights and gates at Lock 14 were prepared for non-navigation season position in December 2006. The Corporation attributed the damage to debris impacts caused by June and November flood events, and is consequently seeking funding assistance from the Federal Emergency Management Agency given that some of the work is flood related. Mr. Waite noted that the required work was in accordance with the Transportation Facility Emergency declaration approved by the New York State Office of the Comptroller. Federal funding will be sought for the non-federally funded, deferred projects. Board Member Plunkett expressed concern about the impacts of deferring the identified projects. In addition to inquiring as to the number of locks on the Canal, he asked if the deferred projects would be on the emergency list for next year and what the impacts of one lock not operating would be. He was advised that there are 57 locks and that Canal infrastructure projects would be prioritized and submitted to the Board. Ms. Mantello stated that the impacts of a nonfunctioning lock could be problematic. Board Member Williams commented that only Canal traffic in the region of the damaged lock would be affected. Ms. Mantello is to provide the Board Members with an analysis of travel use.



Item 6 by Mr. Waite (Appendix F)

Authorizing an Amendment to the 2007 Canal Contracts Program for Eleven Projects and Allocating Funds Therefor (Continued)

After full discussion, on the motion of Mr. Plunkett, seconded by Mr. Howard, without any objections, the Board adopted the following resolution:

RESOLUTION NO. 411

**AUTHORIZING AN AMENDMENT TO THE 2007
CANAL CONTRACTS PROGRAM FOR ELEVEN
PROJECTS, AND ALLOCATING FUNDS THEREFOR**

RESOLVED, that the amendments to the 2007 Contracts Program, which include the following: accelerate the letting for Item C174.1, Rehabilitation of the Dam 10 at Lock E-14 from November 2008 to March 2007, and defer the following ten projects: C7.1, Repairs to Lysander Canal Building Repairs from April 2007 to February 2008; C27.1, Utica to Frankfort Channel Rehabilitation from February 2007 to February 2008; C237.1 Lock E-14 RR Crossing from January 2007 to January 2008; R15.1, Canal Rowing Access Grant Program from 2007 to 2008; T29.1, Canastota to Erie Canal Village Canalway Trail from February 2007 to February 2008; T33.1, Amsterdam to Pattersonville Canalway Trail from December 2007 to December 2008; T34.1, Newark to Clyde Canalway Trail from March 2007 to March 2008; T38.1, Clyde to Port Byron Canalway Trail from November 2007 to November 2008, T40.1, Onondaga Creekwalk to Dewitt Canalway Trail from December 2007 to December 2008; and T41.1, Camillus to Onondaga Creekwalk Canalway Trail from December 2007 to December 2008 be approved, and the same hereby is, and be it further

RESOLVED, that an additional sum of \$6,600,000 in 2007 cash flow be, and the same hereby is, allocated toward the Item C174.1, Rehabilitation of the Dam 10 at Lock E-14, from savings in the 2007 Contracts Program that is associated with deferring Items C7.1, C27.1, C237.1, R15.1, T29.1, T33.1, T34.1, T38.1, T40.1 and T41.1, and be it further



Item 6 by Mr. Waite (Appendix F)

Authorizing an Amendment to the 2007 Canal Contracts Program for Eleven Projects and Allocating Funds Therefor (Continued)

RESOLVED, that the Executive Director or his designee shall have the authority to exercise all powers reserved to the Corporation under the provisions of the contracts, manage and administer the contracts, amend the provisions of the contracts consistent with the terms of this item and other Board authorizations and suspend or terminate the contracts in the best interests of the Corporation, and be it further

RESOLVED, that this resolution be incorporated in the minutes of this meeting

Item 7 by Mr. Waite (Appendix G)

Authorizing Additional Funding for TAA 04-29C, D213172, Rehabilitation of Movable Dam 6 at Lock E-10 in the Albany Division

After full discussion, on the motion of Mr. Williams, seconded by Mr. Howard, without any objections, the Board adopted the following resolution:

RESOLUTION NO. 412

AUTHORIZING ADDITIONAL FUNDING FOR TAA 04-29C, D213172, REHABILITATION OF MOVABLE DAM 6 AT LOCK E-10 IN THE ALBANY DIVISION

RESOLVED, that additional funding in the amount of \$200,000 be authorized for TAA 04-29C, D213172, with a revised contract value of \$18,538,988, and be it further

RESOLVED, that an additional sum of \$200,000 in 2007 cash flow be, and the same hereby is, allocated toward TAA 04-29C, D213172, Rehabilitation of Movable Dam 6 at Lock E-10, from savings in the 2007 Contracts Program that is associated with deferring Items R51.1, R54.1, and R52.1, and be it further

RESOLVED, that the Executive Director or his designee shall have the authority to exercise all powers



Item 7 by Mr. Waite (Appendix G)

Authorizing Additional Funding for TAA 04-29C, D213172, Rehabilitation of Movable Dam 6 at Lock E-10 in the Albany Division (Continued)

reserved to the Corporation under the provisions of the contract, manage and administer the contract, amend the provisions of the contract consistent with the terms of this item and other Board authorizations and suspend or terminate the contract in the best interests of the Corporation, and be it further

RESOLVED, that this resolution be incorporated in the minutes of this meeting

Item 8 by Ms. Mantello (Appendix H)

Authorizing A Lease With The General Electric Company For An Initial Term Of Ten Years And Three Successive Renewals, The First Being Ten Years Followed By Two Successive Five-Year Renewals, For 25 Acres Of Canal Corporation Property Located In The Town Of Fort Edward To Be Used As A Transfer Facility Pursuant To Consent Decree Between The United States Environmental Protection Agency And General Electric To Clean Up Portions Of The Hudson River Superfund Site

Ms. Mantello provided an overview and history of the project emphasizing that it was the largest remediation project in history. Fort Edward is the site selected by the United States Environmental Protection Agency (EPA) at which off loading and disposal of contaminated sediments dredged from the Hudson River will occur. Authorization was requested for the Canal Corporation to enter into a lease with The General Electric Company (GE) for 25 acres of Canal land in Fort Edward. GE will pay \$30,000 annually, construct an alternative access road to the Canal lock and contribute \$3000 annually for maintenance of the road. Questions regarding the logistics of the dredging as it relates to the use of Canal land were raised. Board Member Williams asked if GE would use or cross Canal property. Board Member Plunkett asked if dredged material would be deposited on Canal property. Ms. Mantello advised that GE would cross the property but will not deposit contaminated dredge spoils on the leased property. Board Member Williams received an affirmative reply to his question concerning GE's use of grinders and separators. Board Member Williams asked if there is an alternate plan and if the Canal Corporation needs the property. He was advised by Executive staff that the Corporation does not have a choice in providing the land and that the EPA could grant GE a right of access to the Canal Corporation property under the provisions of Federal Law. He was also advised that staff considers the property necessary for future operations and would not recommend selling it. Mr. Williams disagreed with the



Item 8 by Ms. Mantello (Appendix H)

Authorizing A Lease With The General Electric Company For An Initial Term Of Ten Years And Three Successive Renewals, The First Being Ten Years Followed By Two Successive Five-Year Renewals, For 25 Acres Of Canal Corporation Property Located In The Town Of Fort Edward To Be Used As A Transfer Facility Pursuant To Consent Decree Between The United States Environmental Protection Agency And General Electric To Clean Up Portions Of The Hudson River Superfund Site (Continued)

appraisal in terms of the risks associated with trucks driving over the property, suggesting the price be higher. He was advised that other factors were considered in the acceptance of this price; most significantly the EPA's options to exercise an access order in which case the Canal Corporation would not be compensated. Staff further explained that GE's terms were preferable because of the broad indemnity it provides. In addition, GE will reimburse \$100,000 of costs and retain insurance. The Canal Corporation will have continued access to the site and a new road at the expense of GE. In addition, the wharf that will be constructed will remain in place at the request of the Corporation. Board Member Williams received an affirmative response to his query that GE will provide \$30,000 annually, construct bike paths and rehabilitate the property.

After full discussion, on the motion of Mr. Howard, seconded by Mr. Plunkett, and with an objection by Mr. Williams, the Board adopted the following resolution:

RESOLUTION NO. 413

AUTHORIZING A LEASE WITH THE GENERAL ELECTRIC COMPANY FOR AN INITIAL TERM OF TEN YEARS AND THREE SUCCESSIVE RENEWALS, THE FIRST BEING 10 YEARS FOLLOWED BY TWO SUCCESS FIVE YEAR RENEWALS, FOR 25 ACRES OF CANAL CORPORATION PROPERTY LOCATED IN THE TOWN OF FORT EDWARD TO BE USED AS A TRANSFER FACILITY PURSUANT TO CONSENT DECREE BETWEEN THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY AND GENERAL ELECTRIC TO CLEAN UP PORTIONS OF THE HUDSON RIVER SUPERFUND SITE

RESOLVED, that a lease with the General Electric Company for 25 acres of Canal Corporation Property located south of Canal Lock C-8, in the Town of Fort Edward, on terms and conditions contained herein and on such other terms as may be in the best interests of the Canal



Item 8 by Ms. Mantello (Appendix H)

Authorizing A Lease With The General Electric Company For An Initial Term Of Ten Years And Three Successive Renewals, The First Being Ten Years Followed By Two Successive Five-Year Renewals, For 25 Acres Of Canal Corporation Property Located In The Town Of Fort Edward To Be Used As A Transfer Facility Pursuant To Consent Decree Between The United States Environmental Protection Agency And General Electric To Clean Up Portions Of The Hudson River Superfund Site (Continued)

Corporation consistent with this item, be, and the same hereby is, authorized, and be it further

RESOLVED, that the Executive Director, or his designee be, and the same hereby is, authorized to execute such lease and take all actions necessary to implement such lease on behalf of the Canal Corporation, and be it further

RESOLVED, that the Executive Director, or his designee be, and the same hereby is, authorized to execute such lease, with an amended Appendix A, subject to the approval of said amendments by the Offices of the New York State Comptroller and New York State Attorney General, and be it further

RESOLVED, that the Executive Director, or his designee, shall have the authority to grant GE with necessary authorization and access to construct the northern access road prior to the lease being fully executed, and be it further

RESOLVED, that the Executive Director, or his designee, shall have the authority to: exercise all powers reserved to the Thruway Authority and/or Canal Corporation under the provisions of such lease; manage and administer such lease; amend the provisions of such lease consistent with the terms of this item and other applicable Board authorizations; and terminate such lease if permitted and in the best interests of the Thruway Authority and/or Canal Corporation, and be it further

RESOLVED, that this resolution be incorporated in full in the minutes of this meeting



Item 9 by Ms. Mantello (Appendix I)

Authorizing the Executive Director to Approve an Amendment to Contract C-100675, to extend the Contract for an Additional One-Year Term and to Increase the Maximum Amount Payable Under the Contract with Eric Mower and Associates for Marketing and Promotional Services

Ms. Mantello requested Board authorization to amend the Canal Corporation's existing contract with Eric Mower and Associates for marketing and promotional services. Chairman Buono asked if the Canal Corporation could seek this assistance from other state agencies or if the services needed to be contracted for with a private entity. He was advised that staff would look into alternatives, including use of state agencies for these services.

After full discussion, on the motion of Mr. Williams, seconded by Mr. Howard, without any objections, the Board adopted the following resolution:

RESOLUTION NO. 414

AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AN AMENDMENT TO CONTRACT C-100675, TO EXTEND THE CONTRACT FOR AN ADDITIONAL ONE-YEAR TERM AND TO INCREASE THE MAXIMUM AMOUNT PAYABLE UNDER THE CONTRACT WITH ERIC MOWER AND ASSOCIATES FOR MARKETING AND PROMOTIONAL SERVICES

RESOLVED, that the Executive Director be, and hereby is, authorized to approve and execute an amendment to Contract C-100675 with Eric Mower and Associates for marketing and promotional services for the Canal Corporation extending the term of the contract for one additional one-year term, to terminate on March 25, 2008 and increasing the maximum amount payable by \$150,000 to \$299,000; and be it further

RESOLVED, that the Chief Financial Officer be, and hereby is, authorized to charge expenditures for such services in 2007 in an amount not to exceed \$150,000 for Canal marketing services provided from the Canal System Development Fund; and be it further



Item 9 by Ms. Mantello (Appendix I)

Authorizing the Executive Director to Approve an Amendment to Contract C-100675, to extend the Contract for an Additional One-Year Term and to Increase the Maximum Amount Payable Under the Contract with Eric Mower and Associates for Marketing and Promotional Services (Continued)

RESOLVED, that the Executive Director or his designee shall have the authority to exercise all powers reserved to the Authority under the provisions of the contract, manage and administer the contract, amend the provisions of the contract consistent with the terms of this item and other Board authorizations and suspend or terminate the contract in the best interests of the Authority; and be it further

RESOLVED, that this resolution be incorporated in full in the minutes of this meeting

Adjournment

There being no further business to come before the Board, on the motion of Mr. Howard, seconded by Mr. Plunkett, without any objections, the meeting was adjourned.

Jill B. Warner
Secretary

