

APPLICATION FOR EMPLOYMENT (CIVIL STAFF)

Please complete this form and return with a covering letter, the Applicant Statistical Information Form (optional) and your CV for each position applied for.

Vacancy number:

Position applied for:

Personal Details (please print clearly)

First Name: Family Name:

Postal address:

Home phone: Work phone:

Mobile phone: Email:

Citizenship Details

To be legally entitled to work in NZ you should be a NZ citizen, or have permanent resident status, or have a current work permit. Please indicate your current citizenship details below:

- NZ Citizen
- Permanent NZ Resident
- Hold NZ Work Permit
- Other permit as detailed in section 5 of the Immigration Act 1987 (please detail)

How long have you resided in New Zealand? (insert number of years)

Security Clearance Requirements

If a security clearance is required for the role, applicants must either:

- Be a New Zealand citizen
- Have resided in New Zealand for a minimum of 5 years, or
- Have been citizens of the UK, Canada, Australia or the USA for 10 years or more.

Referees

Please provide the names and contact details of three recent referees who can substantiate your suitability for the position. Unless you are just entering, or re-entering, the workforce, at least one referee should be your manager, or should have worked closely with you, and be able to give work related information.

Referees will not be contacted without further discussion with you. Please note NZDF reserves the right to request additional referees.

Referee One

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Home phone:	<input type="text"/>	Work phone:	<input type="text"/>
Mobile phone:	<input type="text"/>	Email:	<input type="text"/>
Association:	<input type="text"/>		

(e.g. current manager, tutor etc.)

Referee Two

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Home phone:	<input type="text"/>	Work phone:	<input type="text"/>
Mobile phone:	<input type="text"/>	Email:	<input type="text"/>
Association:	<input type="text"/>		

(e.g. current manager, tutor etc.)

Referee Three

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Home phone:	<input type="text"/>	Work phone:	<input type="text"/>
Mobile phone:	<input type="text"/>	Email:	<input type="text"/>
Association:	<input type="text"/>		

(e.g. current manager, tutor etc.)

Signature:	<input type="text"/>	Date:	<input type="text"/>
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Note: if you have given incorrect or misleading information, or have omitted any important information in your application for this vacancy you may be disqualified from appointment, or if appointed are liable to be dismissed.