





Suffolk County One-Stop Employment Center Career Calendar

Auxiliary aids and services available upon request to individuals with disabilities.
An Equal Opportunity Employer Program



July 2011 **All Workshops and Career Quests Require Pre-Registration** Hauppauge/Patchogue

Monday	Tuesday	Wednesday	Thursday	Friday
				1
				2:00pm ACCES/VESID (H)
4	5	6	7	8
 HOLIDAY OFFICE CLOSED		9-4 NYS Vets Rep (H)	9:45am Resume Writing (P)	9:45am Job Survival 101 (P)
11	12	13	14	15
9am-3pm Onsite Recruitment-New York Life (P) 9:15am Job Search Strategies for People over 40 (P) 1:00pm Resume Writing (H) 1:45pm Introduction to NY State Job Bank (P)	9am-3pm Onsite Recruitment-New York Life (P) 9:45am Resume Improvement (P) 10am-12pm Onsite Recruitment-Sertino's Café (H) 1:15pm Internet Job Search (P) 1:00pm Transferable Skills (H)	9-4 NYS Vets Rep (H) 1:30pm Job Path Club (H)	9:45am Transferable Skills (P) 1:00pm Interviewing (H) 1:45pm Tomando un Trabajo de Puente (P)	9:45am How to Handle a Job Loss (P) 1:45pm Foreclosure Prevention & Predatory Lending (P)
18	19	20	21	22
9:15am Re-Energizing Your Job Search (P) 1:45pm El Resumen u Hoja de Vida (Resume Writing) (P)	9:45am Online Social Networking (P) 9:45am Cover Letter Writing (P) 1:00pm Salary Negotiations (H)	9-4 NYS Vets Rep (H)	9:45am Resume Writing (P) 10:00am How to use the Internet in Your Job Search (H) 1:00pm Cover Letter (H) 2:00pm ACCES-VR (P)	9:45am Survival Job 101 (P) 2:45pm Usando el Internet (P)
25	26	27	28	29
9:00am-3:00pm NYS EPIC Representative (H) 2:00pm Networking Club for Immigrant Professionals (P)	1:00pm Networking (H) 9:45am Resume Improvement (P)	9-4 NYS Vets Rep (H) 9:45am Interviewing (P) 1:30pm Job Path Club (H)	10:00am Online Social Networking (H) 1:00pm Resume Writing (H) 2:00pm SEAP (P)	11:00am El Discurso de 2 Minutos (P) 2:00pm ACCES/VESID (H)

H=Suffolk County One-Stop Employment Center at Hauppauge. 631-853-6600
P=Workforce NY One-Stop Career Center at Patchogue. 631-687-4833

**All Workshops and Career Quests Require Pre-Registration with a staff member
Displaced Homemakers Program call 631-853-6540*

Revised 6/30/11

www.suffolkcounty.ny.gov/labor
Dial 852-COPS - For Non-Emergency Police Calls in Suffolk County

Steve Levy, Suffolk County Executive

James DiLiberto, Workforce Investment Board Chair

Robert W. Dow, Jr., Commissioner of Labor





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August 2011 * All Workshops and Career Quests Require Pre-Registration * Hauppauge/Patchogue

Monday 1	Tuesday 2	Wednesday 3	Thursday 4	Friday 5
10am-1pm Job Fair at West Babylon Public Library		9-4 NYS Vets Rep (H) 1:00pm Interviewing (H)	3:00pm Conversational English (P)	9:45am How to Handle a Job Loss (P) 1:45pm Foreclosure Prevention & Predatory Lending (P) 2:00pm ACCES/VESID (H)
8	9	10	11	12
9:15am Job Search Strategies for People over 40 (P) 1:15pm Internet Job Search (P)	1:00pm Resume Writing (H)	9-4 NYS Vets Rep (H) 1:30pm Job Path Club (H)	9:45am Resume Writing (P) 1:00pm Transferable Skills (H)	
15	16	17	18	19
1:00pm Networking (H)	9:45am Online Social Networking (P) 1:15pm Introduction to NY State Job Bank (P)	9-4 NYS Vets Rep (H) 1:00pm Cover Letter (H)	10:00am How to use the Internet in Your Job Search (H) 2:00pm ACCES –VR (P) 3:00pm Conversational English (P)	2:00pm Tomando un Trabajo de Puente (P)
22	23	24	25	26
9:15am Re-Energizing Your Job Search (P) 2:00pm El Resumen u Hoja de Vida (Resume Writing) (P)	9:45am Resume Improvement (P) 1:00pm Salary Negotiations (H)	9-4 NYS Vets Rep (H) 1:30pm Job Path Club (H)	9:45am Transferable Skills (P) 10:00am Online Social Networking (H) 1:00pm Resume Writing (H) 2:00pm SEAP (P)	9:00am-3:00pm NYS EPIC Representative (H) 9:45am Survival Job 101 (P) 11:00am El Discurso de 2 Minutos (P) 2:30pm Usando el Internet (P) 2:00pm ACCES/VESID (H)
29	30	31		
2:00pm Networking Group for Immigrant Professionals (P)	9:45am Cover Letter Writing (P)	9-4 NYS Vets Rep (H) 9:45am Interviewing (P)		

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